



October 6, 2026 9:00 am

1. Call to Order by Mayor Jonathan McCollar
2. Invocation and Pledge of Allegiance by Councilmember Ginny Hendley
3. Recognitions/Public Presentations:
 - A) Presentation of a Proclamation Honoring October 2026 as Youth Awareness Month.
 - B) Presentation of a Proclamation Honoring October 2026 as Domestic Violence Awareness Month.
4. Public Comments (Agenda Item):
5. Consideration of a Motion to approve the Consent Agenda
 - A) Approval of Minutes
 - a) 09-15-2026 Work Session Minutes
 - b) 09-15-2026 Council Minutes
 - B) Consideration of a motion to approve the surplus of four vehicles in the Statesboro Police Department, 2012 Dodge Charger, 2014 Dodge Charger, 2008 Freightliner Van, and a 2014 Ford F-150. These surplus vehicles will be sold at auction.
 - C) Consideration of a motion to approve the surplus and disposition of vehicles and equipment in the Public Utilities Department that have exceeded their useful life.
6. Consideration of a motion to approve **SUB 26-09-02**: Horizon Home Builders/Haydon Rollins in requesting a Preliminary Subdivision for approximately 39.97 acres. The property is zoned R-2 (Townhouse Residential district) located on Abbey Road (Tax Parcel # MS82000035 000).
7. Consideration of a motion to approve a development agreement between the City of Statesboro and FS2 Development LLC, to apply for Workforce Housing Initiative funds for the Abbey Road Project.
8. Consideration of a motion to approve **Resolution 2026-39**: A Resolution authorizing an application to the OneGeorgia Workforce Housing Initiative.
9. Consideration of a motion to approve a **Resolution 2026:40**: A Resolution to accept the 2025 Assistance to Firefighters Grant for the City of Statesboro, Georgia in the amount of \$634,545.45 with a 10% match in the amount of \$63,454.55. These funds will be used to continue the Fire Department Physician Program and purchase Self-Contained Breathing Apparatus."

10. Consideration of a motion to approve the First Amendment to the Intergovernmental Agreement between the City and Bulloch County originally entered into on February 17, 2026, for road improvements to Burkhalter Road, Harville Road, and Cawana Road. This amendment increases the cost of design and engineering services by \$195,700. The cost will be shared equally, with \$97,850 funded by the City's 2023 TSPLOST and \$97,850 funded by Bulloch County.
11. Consideration of a motion to approve a Master Services Agreement and Task Order #1 with Kimley-Horn in the amount of \$1,195,700 for the Burkhalter Road Transportation Improvements Project (ENG-123i and ENG-124h). The cost will be shared equally, with \$597,850 to be funded by the City's 2023 TSPLOST and \$597,850 funded by Bulloch County Board of Commissioners.
12. Consideration of a motion to approve an Additional Services Request in the amount of \$25,000 with Pape-Dawson Consulting Engineers, LLC for traffic signal modification design and traffic analysis on ENG-130B Brannen Street to US Hwy 80 Transportation Improvements Project, to be funded by TSPLOST.
13. Consideration of a motion to approve the purchase of a 2026 Ford F-250 Crew Cab Work Truck and a 2026 Ford F-150 Crew Cab Work Truck from JC Lewis Ford for the Streets Division of Public Works and Engineering, at a total cost of \$99,193, to be funded by 2025 SPLOST funds in STS-74.
14. Consideration of a motion to approve the purchase of a 2026 Ford F-350 Landscape Body Work Truck from JC Lewis Ford for the Streets Division of Public Works and Engineering, at a total cost of \$60,423, to be funded by 2019 SPLOST funds in STS-80.
15. Consideration of a motion to award a contract to Y-Delta, Inc in the amount of \$647,819.48 for the installation of approximately 2300 feet of six-inch water main with appurtenant equipment (hydrants, valves, services) to serve Broad Street from Savannah Avenue to East Jones Street. This project will be paid with operating revenues approved in FY2026, CIP #WWD-166.
16. Public Comments (General)
17. Other Business from City Council
18. City Managers Comments
19. Consideration of a Motion to enter into Executive Session to discuss "Personnel Matters" "Real Estate" and/or "Potential Litigation" in accordance with O.C.G.A 50-14-3(b)
20. Consideration of a Motion to Adjourn

A PROCLAMATION BY THE MAYOR AND CITY COUNCIL OF STATESBORO, GEORGIA

YOUTH AWARENESS MONTH “Building a Future Where Youth Thrive”

- WHEREAS:** the young people of Statesboro contribute to the strength, creativity, and vitality of our community, and their voices, experiences, and leadership help shape our city’s present and future; and
- WHEREAS:** every young person deserves opportunities to learn, lead, develop meaningful relationships, and grow in a safe and supportive community; and
- WHEREAS:** recognizing October as Youth Awareness Month affirms our commitment to advancing youth leadership, promoting well-being, strengthening families, and creating opportunities for young people to participate in decisions that affect their lives; and
- WHEREAS:** youth justice calls upon our community to support prevention, fair treatment, education, accountability, and pathways to opportunity that help your people reach their full potential; and
- WHEREAS:** the City of Statesboro, through Village Builders, the Statesboro Youth Council, and partnerships with schools, families, faith communities, and community organizations, works to connect young people with mentorship, civic engagement, literacy, workforce development, and leadership opportunities; and
- WHEREAS:** the theme “Building a Future Where Youth Thrive” encourages residents and community partners to turn their commitment to young people into meaningful action through the following weekly observances: Week One- Youth Justice Week, Week Two- Youth Leading the Movement, Week Three- Health, Hope, and Healing, Week Four - Strength in Community; and
- WHEREAS:** investing in young people is a shared responsibility that strengthens the well-being and future of the entire Statesboro Community.

NOW, THEREFORE I, Jonathan McCollar, Mayor of the City of Statesboro do hereby proclaim October 2026

Youth Awareness Month

in the City of Statesboro and encourage all residents, schools, businesses, faith communities, and civic organizations to participate in activities that uplift youth voices, support their well-being, and expand opportunities for their success.

Dated this 6th day of October 2026.

Jonathan McCollar, Mayor

A PROCLAMATION BY THE MAYOR AND CITY COUNCIL OF STATESBORO, GEORGIA

HONORING OCTOBER 2026 AS DOMESTIC VIOLENCE AWARENESS MONTH

WHEREAS: the crime of domestic violence violates an individual's privacy, dignity, security and humanity due to the systematic use of physical, emotional, sexual, psychological and economic control and/or abuse; and

WHEREAS: domestic violence leaves an imprint of fear and hostility; and

WHEREAS: the problems of domestic violence are not confined to any group or groups of people but cross all economic, racial, affectional preference, and social barriers, thereby affecting society as a whole; and

WHEREAS: in the City of Statesboro, adults and children are victims of violence each year, and

WHEREAS: Statesboro City Council is committed to restoring the right to freedom from fear in our homes, and

WHEREAS: Statesboro City Council is committed to restoring the right to freedom from fear in our communities; and

WHEREAS: in our quest to impose sanctions on those who break the law by perpetrating violence, we must also meet the needs of victims of domestic violence and their children who often suffer grave financial physical, and psychological losses, and

NOW, THEREFORE BE IT RESOLVED, that in recognition of the important work done by domestic violence programs, in cooperation with Safe Haven, I , Jonathan McCollar, Mayor of the City of Statesboro on behalf of the entire City Council, does hereby proclaim the month of October 2026 as

DOMESTIC VIOLENCE AWARENESS MONTH.

We urge all citizens, agencies, and businesses to work together as a team in our community through prevention, intervention and education programs, to eliminate domestic violence and become a violence free community

Dated this 6th day of October 2026.

Jonathan McCollar, Mayor



CITY OF STATESBORO
WORK SESSION MINUTES
SEPTEMBER 15, 2026

Mayor & Council Work Session

50 East Main Street

4:00 PM

A Work Session of the Statesboro City Council was held on September 15, 2026 at 4:00 p.m. in the Council Chambers at City Hall, 50 East Main Street. Present was Mayor Jonathan McColgar; Council Members: Tangie Johnson, John Riggs, and Shari Barr. Also present was City Clerk Leah Harden, City Attorney Cain Smith, City Manager Charles Penny, Assistant City Manager Jason Boyles and Public Affairs Manager Layne Phillips. Absent was Councilmember Ginny Hendley.

1. Robotics Center Presentation

Jan Moore, Vice president of Economic Development with Ogeechee Tech, presented an update on the Georgia Training Center for Industrial Operations. Ogeechee Technical College's growth in industrial training, noting that in Academic Year 2025 the college served 7,378 individual students, with over 4,200 participating in non-credit, employer-driven upskilling programs. She recounted the facility's origins, explaining that the college had been rapidly outgrowing its training space in the Industrial Technology Building. An initial attempt to secure state SLURP (pandemic surplus) funding in partnership with the county was unsuccessful, but the college subsequently pursued the project through the Georgia Technical College System, securing legislative appropriation funding of approximately \$24 million (escalating to an estimated \$27–\$28 million) in April 2023. Design and construction commenced shortly thereafter.

The resulting 40,000-square-foot facility is located on the corner of a road off U.S. 301, near the Georgia State Patrol building. Ms. Moore noted the building was intentionally designed with abundant natural light and modern aesthetics to reflect the reality of today's manufacturing environments, citing Hyundai as an example of a bright, clean, and modern facility. The building's official name — the Georgia Training Center for Industrial Operations — was chosen deliberately to signal its regional mission, extending beyond Ogeechee Tech's standard service delivery area.

Ms. Moore highlighted several notable program distinctions: the college is one of only two FANUC-certified FAST training sites in the country, one of two Rockwell Automation training sites, and one of two Mitsubishi controller training sites nationally. The college is also one of three Amazon mechatronics and robotics apprenticeship training locations in the country and is considered the top-ranked of those three. She noted that Amazon apprentices occupy approximately 27 percent of qualifying hotel rooms in Statesboro at any given time, representing several million dollars in hotel spending alone. The college is contracted to train 550 Amazon apprentices in calendar year 2027.

Upon opening — with a ribbon cutting scheduled for October 15 and training expected to begin around October 5 — the facility will be capable of supporting up to 460,000 training hours annually. The college currently employs 10 full-time instructors with a combined 92-plus years of industry experience. Ms. Moore noted that credentials issued since 2024 alone have exceeded 6,000. Projected economic impact for FY2026 stands at approximately \$12 million, rising to \$13.2 million in FY2027 and approximately \$16 million in subsequent years. Training-related earnings (excluding grant funding) exceeded \$3 million in the past fiscal year. Graduates of 12-week programs are entering the workforce at salaries ranging from \$72,000 to \$78,000.

Mrs. Moore noted the significant local economic footprint of the Amazon program, estimating that apprentices occupy approximately 27% of eligible hotel rooms in the city at any given time, representing several million dollars in hotel spending alone. We were awarded approximately \$20 million in legislative funding in April 2023 to build the 4,000 sq. foot building called Georgia Training Center for Industrial Operations, also referred to as The Robotics Center. The center currently has 10 full time instructors, projected to deliver up to 460,000 training hours annually. No other

Technical College in Georgia has this nor will be able to train at the level we can. We will serve a greater area than just the Ogeechee Tech area and that is specifically why it is named the Georgia Training Center for Industrial Operations, to reflect its intended role as a regional not just a local training destination. An independent economic impact analysis projects the center's annual economic impact will grow from approximately \$12 million in FY 26 to approximately \$16 million in subsequent years, with labor income of \$6.2 million and a gross regional product contribution of \$9.8 million. The ribbon cutting will be October 15, 2026, with training expected to commence as early as October 5th, 2026. Mrs. Moore invited Mayor and Council to come out and tour the building.

Council members were invited to attend the October 15 ribbon cutting at 11:00 a.m.

2. Statesboro Convention and Visitors Bureau

Becky Sanders, Executive Director, along with Justin Samples, Vice President of Marketing and Operations, of Visit Statesboro (Statesboro Convention and Business Bureau) presented an overview of the organization's operations and marketing programs. The Bureau's role is representing the city and county to visitors, event planners, newcomers, and job candidates. The economic significance of visitor spending in Bulloch County, in 2024 alone, visitors spent over \$174 million, generating just over \$13 million in state and local taxes — equivalent to a tax savings of \$437 per household — and supporting more than 1,800 jobs. He described tourism as a self-reinforcing economic cycle in which visitor spending supports local businesses, creates jobs, increases tax revenue, and ultimately spurs further development and visitation.

Mr. Samples explained that Visit Statesboro is 100 percent funded by the lodging tax, with Statesboro currently levying a 6 percent rate, of which the bureau receives approximately 0.5 percent, while the county is currently levying at a 5 percent rate and the bureau receive .6 percent. He described the organization's use of geolocation-based data analytics to understand visitor origin, spending behavior, demographics, and hotel performance metrics, allowing the bureau to target marketing dollars with precision. He noted, for example, that while Atlanta produces the highest volume of visitors, Albany visitors spend significantly more per visit — information that directly informs marketing investment decisions. Mr. Samples gave an overview of Visit Statesboro's marketing strategies across owned, paid, and earned media channels, including social media, digital display, pre-roll video, and connected television advertising. He highlighted a major brand campaign undertaken using pandemic-era reserve funds, which produced over 5 million impressions, 57,000 searches, and 870 room nights attributable to the campaign during its run. A campaign like that should ideally be refreshed every two to three years but current funding levels do not allow for it.

Mr. Samples then presented a case for increasing Statesboro's lodging tax from 6 percent to 8 percent. He noted that 85 percent of Georgia communities under the same statute are already at 8 percent, including nearby communities such as Sylvania and Swainsboro. Eight of the top ten tourism destinations in Georgia are also at 8 percent. Based on 2024–2025 figures, the increase is conservatively estimated to generate an additional \$530,000 in annual lodging tax revenue, a figure that does not yet account for demand fluctuations or the three hotels anticipated to come online in 2027–2028.

City Manager Charles Penny explained the procedural path: the City Council must first pass a resolution supporting the increase, which is then approved at the state legislative level before returning to the Council for final adoption. He noted the legislature returns to session in January, leaving approximately 60 days to engage the local delegation. The Council expressed general support for the increase.

City Manager Charles Penny suggested the item could be brought back for further discussion at a subsequent work session if needed.

3. Housing Rehabilitation and Reconstruction Update

Justin Williams, director of Planning and Development, presented a comprehensive update on the City's Housing Rehabilitation and Reconstruction Program, which was funded through two \$2.5 million ARPA allocations for a total of \$5 million dedicated to housing rehabilitation.

The program originated from surveys conducted as part of the City's Georgia Initiative for Community Housing, which identified significant concentrations of dilapidated housing in four core neighborhoods: Johnson Street, MLK, Mulberry

Street, and the Whitesville neighborhood. (A fifth neighborhood, Black Bottom, was originally included but has since been substantially revitalized and removed from the urban redevelopment area list.) The program required all funds to be committed by December 31, 2024, and fully expended by the end of 2026. The housing rehabilitation side will meet that deadline. The program was structured through a competitive bid process resulting in the selection of Insight Planning and Development as the program administrator. Eligibility required applicants to be the owner of record, current on local property taxes, within CDBG-aligned income thresholds, and to hold clear title to their property.

Of 105 total applications received, approximately 53 were accepted into the intake process. Eight homes have been fully reconstructed, one reconstruction is currently under construction and expected to be completed within two weeks, and one rehabilitation project is being finalized. Twelve applications were halted due to unresolvable title issues. Total expenditures to date stand at approximately \$5.1 million, including ARPA funds and an additional \$300,000 in ARPA interest allocated by the Council to support reconstruction.

Several significant challenges encountered during implementation which included title defects were pervasive many applicants believed they owned their homes outright but lacked clear title due to unresolved probate matters, verbal transfer agreements, or open liens. Construction cost substantially exceeded original projections; the initial \$50,000 rehabilitation cap proved inadequate almost immediately, and estimated that a comprehensive rehabilitation today cannot realistically be completed for under \$75,000. Floodplain homes in the Johnson Street area required elevation, hydrology studies, and elevation certificates, significantly increasing per-unit costs. Relocation assistance was needed for a larger number of households than anticipated due to asbestos abatement and lead paint remediation requirements. Contractor availability was also a significant obstacle, with the initial competitive bidding round consuming approximately five months with limited local contractor participation.

Early applications for CDBG and CHIP grants were denied because the city lacked a track record in housing programs. However, in 2026 the City successfully received both a CHIP grant for new construction housing and an infrastructure CDBG grant, reflecting the program's maturation.

Potential paths moving forward are continue the housing rehabilitation using CDBG and CHIP funding; shifting focus to urgent repair programs addressing critical systems such as roofs; pursuing weatherization funding in partnership with local nonprofits; or discontinuing the rehabilitation program and focusing resources on new affordable housing construction — an effort already underway, with a related ordinance on the evening's regular agenda.

City Manager Charles Penny shared the importance of engaging both the Georgia Department of Community Affairs (DCA) and the local state legislative delegation regarding DCA's funding model. He noted that unlike states such as North Carolina — which operate "small cities" CDBG programs that allow non-entitlement communities to apply for housing rehabilitation funds — Georgia's DCA has historically directed CDBG funding toward infrastructure rather than housing rehab. He stressed that without a structural change in DCA policy, housing conditions in communities like Statesboro will continue to deteriorate, as another ARPA funding cannot be anticipated.

4. Art Park Discussion – Trees

Assistant City Manager, Jason Boyles, presented options for addressing the lack of shade in the Downtown Art Park, a concern raised by members of the public, park visitors, and Council members. The original park design was a xeriscape concept with no landscaping, featuring recycled white rock and a French drain system designed to manage stormwater through the aggregate material.

Mr. Boyles outlined several operational and design concerns associated with adding vegetation at this stage. The introduction of trees and traditional landscaping would disrupt the underground drainage infrastructure because of their root system. Additionally, organic plant material would stain the white rock; trees and vegetation would obstruct sightlines through the park from the street; and the park is used for holiday events — including placement of a large Christmas tree — which requires vehicle and equipment access that would be impeded by landscaping.

In place of trees, Mr. Boyles presented two alternative shade structure options. The first is a shade canopy structure with two benches, estimated at under \$20,000, which could be located in the front right corner of the park while maintaining

visibility and drainage integrity. The second option is a set of triangular shade sail structures, similar to those shown in an earlier conceptual plan, to be installed in the back left corner of the park at an estimated cost of approximately \$15,000, also with benches underneath. He indicated that SPLOST interest funds may be available to fund whichever option the Council chooses to pursue.

The meeting was adjourned at 5:27 pm

Jonathan McCollar, Mayor

Leah Harden, City Clerk



CITY OF STATESBORO
COUNCIL MINUTES
SEPTEMBER 15, 2026

Regular Meeting

50 E. Main St. City Hall Council Chambers

5:30 PM

1. Call to Order

Mayor Jonathan McCollar called the meeting to order

2. Invocation and Pledge

Councilmember Tangie Johnson gave the Invocation and led the Pledge of Allegiance.

ATTENDANCE

Attendee Name	Title	Status	Arrived
Jonathan McCollar	Mayor	Present	
Tangie Johnson	Councilmember	Present	
Vacant	Councilmember	Vacant	
Ginny Hendley	Councilmember	Present	
John Riggs	Councilmember	Present	
Shari Barr	Mayor Pro Tem	Present	

Other staff present: City Manager Charles Penny, Assistant City Manager Jason Boyles, Public Affairs Manager Layne Phillips, City Attorney Cain Smith and City Clerk Leah Harden

3. Recognitions/Public Presentations:

A) Presentation of a Proclamation recognizing September 15th – October 15th as Hispanic Heritage Month.

Mayor Jonathan McCollar read a proclamation recognizing September 15, 2026 through October 15, 2026 as Hispanic Heritage Month, honoring the contributions of Latino Americans. Eduardo Delgado, with Migrant Equity Southeast accepted the proclamation and expressed gratitude to the Mayor and Council.

4. Public Comments (Agenda Item): None

5. Consideration of a Motion to approve the Consent Agenda

A) Approval of Minutes

- a) 09-01-2026 Council Minutes
- b) 09-01-2026 Executive Session Minutes
- c) 09-08-2026 Public Hearing Minutes 2026 Millage Rate – 12:00 p.m.
- d) 09-08-2026 Public Hearing Minutes 2026 Millage Rate – 6:00 p.m.

B) Consideration of a motion to approve the due date of December 21, 2026 for the City of Statesboro property tax bills.

A motion was made to approve consent agenda.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Tangie Johnson
SECONDER:	Councilmember Ginny Hendley
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

6. Public hearing and consideration of a motion to approve Resolution 2026-37: A Resolution setting the millage rate for Ad Valorem (Property) Taxes for the 2026 calendar year for the City of Statesboro, Georgia.

A motion was made to open the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Tangie Johnson
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

City Manager Charles Penny presented the FY 2027 budget background and millage rate recommendation. He outlined the key budget objectives, which included an emphasis on public safety, retaining and recruiting exceptional employees, addressing material infrastructure needs, and growing the tax base and revenues. He noted that the total budget reflected a 5 percent increase from FY 2026, with a combined 5 percent increase in the general fund and fire fund. A particularly significant driver of the budget increase was the transfer from the general fund to the fire fund, which rose from \$3.2 million to approximately \$7.4 million. He clarified that no new personnel positions were added in any department as a result of the budget proposal.

On compensation, Mr. Penny reported that the federal inflation rate had tracked from 2.8 percent in March 2025 to 3.3 percent in March 2026, and the city's compensation consultant recommended a 3.5 percent pay adjustment for all employees; however, given budget constraints, staff could only recommend a 2 percent pay adjustment. The city's pay-for-performance program, in place for approximately five years, was recommended for continuation. In addition, for the first time in seven years, employees would be required to increase their health insurance premium contributions by 15 percent.

Mr. Penny provided a detailed explanation of how the city arrived at its budget shortfall. In December 2024, the Bulloch County Commission voted to cancel the fire service agreement under which the city had provided fire protection to 96 square miles of the county, covering a five-mile radius around the city. The city had previously added nine firefighters to its fire department to fulfill the agreement and subsequently received a SAFER grant that funded an additional twelve positions. The county had been informed of these additions and the long-term financial commitments, yet the agreement was cancelled. This action eliminated \$2.7 million in county revenue and the SAFER grant—which had provided \$700,000 annually—expired in August 2026, creating a combined \$4 million shortfall for the city to absorb. The prior

fiscal year, the city had borrowed approximately \$3 million from its enterprise fund to cover the loss, a measure Mr. Penny described as unsustainable.

Mr. Penny also noted that the City Council had elected in April not to implement a fire service fee due to pending court challenges in Georgia communities, despite the fact that approximately 25 percent of properties in Statesboro—including churches, schools, the county, and Georgia Southern University—are tax-exempt and do not contribute to the general property tax base while still receiving city services.

Regarding the millage rate, Mr. Penny explained that the tax digest growth projected at 8% during the budget process actually came in at 13%. Additionally, Senate Bill 33 made Floating Local Option Sales Tax (FLOST) revenue available to the city for five months this year, generating an unexpected \$1.4 million. FLOST distributions were not originally projected to begin until July 2027. Together, these factors helped reduce the projected millage increase.

City Manager Penny outlined the following rate context for comparison: Bulloch County's current millage rate is 10.260 (reduced from 11.35 the prior year); the Bulloch Board of Education's rate is 10.125; and the city's current rate is 8.625. Under the Taxpayer Bill of Rights rollback formula, accounting for digest growth and the FLOST revenue, the revenue-neutral rollback rate would be 7.165 mills. The city's proposed rate of 9.60 mills represents a 33.9 percent increase over the rollback rate and an 11 percent increase over the current rate of 8.625 mills. On a \$250,000 home, this would translate to an annual city tax increase of approximately \$95.55, or \$7.96 per month.

The last item Mr. Penny addressed was the fund balance reporting that the current general fund balance stands at approximately \$6.5 million, or 20 percent which is below the Council's 25 percent policy threshold of approximately \$8.8 million. The shortfall was not the result of mismanagement, but rather the growth of the general fund itself from \$16 million in 2019 to \$32 million in 2026. He stressed that the fund balance is a non-recurring resource. Drawing it down instead of increasing the millage rate would necessitate either service reductions or a larger rate increase in the future to replenish the funds. Looking ahead, Mr. Penny projected that a full-year of FLOST revenue beginning in July 2027 would be approximately \$3.4 to \$3.5 million and should allow the city to reduce the millage rate by approximately 2.52 mills next year, resulting in a projected FY 2028 rate of approximately 7.08 mills.

Public comment – against the proposed millage rate

Sarah Thompson, raised constitutional concerns about the council's ability to conduct business, arguing that the absence of a District 2 representative rendered the body improperly constituted and its actions potentially null and void. She also contended that a recent intergovernmental contract with the Development Authority of Bulloch County was unconstitutional, and urged the council to use its authority under the city's 1866 charter to appoint a District 2 representative from among citizens present.

Kenneth Jackson, a local realtor and business owner, spoke on behalf of the business community. He noted that approximately 25 percent of the city's tax digest is composed of exempt properties, reducing the revenue base. He drew the Council's attention to the difficulty of being a business owner and taxpayer when property taxes are layered across city, county, and school board levies. Mr. Jackson stated he had reviewed property records on QPublic and discovered that the city holds real property in Screven County, including a parcel in the Rocky Ford area, characterizing the city as acting as a real estate developer. He proposed that the city sell off city-held real estate to generate revenue and reduce the need to raise property taxes. He also suggested the city examine its hotel occupancy tax rate to ensure competitiveness with neighboring counties, noting that some of his associates opt to stay in adjacent counties where rates are lower.

Kathleen Keehner, a candidate for the District 2 vacancy, challenged Mayor McCollar's earlier statement that he served as the representative for District 2 constituents, contending this was not supported by the city charter or state law.

Mayor McCollar clarified that as the only at-large elected official, he represents the city in its entirety, and that district representation does not cease when a seat is vacant. He explained that every Statesboro resident has dual representation: their district councilmember and the Mayor. He acknowledged that District 2 does not currently have a district representative, and noted that this is not the first time such a vacancy has occurred.

Ms. Keehner raised concerns about employee compensation, asserting that City Manager's salary and the number of assistants in his office as examples of budget inefficiency. She contended that "there are huge holes in the budget" due to overpaid employees and urged that the bottom 10 percent of positions by value be examined. She spoke personally about the financial struggles of working-class residents, including her partner, a truck driver earning less than \$80,000 a year despite 14-hour days, and expressed difficulty trusting elected and appointed officials who earn substantially more to make decisions that reflect those lived realities.

City Manager Charles Penny responded by clarifying that he has one Assistant City Manager and one Assistant to the City Manager—not two assistant city managers—and that this structure is not uncommon for local governments.

Mayor McCollar responded at length, defending the council's record of community service, including food bank support serving 3,400 families monthly, Christmas programs for children, and poverty reduction efforts, noting that the poverty rate in Statesboro had declined from 53% to 36% during his tenure. He emphasized that the council takes budget decisions very seriously and does not approach its responsibilities lightly.

Joseph Charron, a Statesboro homeowner spoke against the proposed millage rate, arguing that adopting 9.6 mills instead of the statutory rollback rate of 7.165 mills constituted a 34% effective tax increase. The general fund doubling in seven years demonstrated a spending trend, and that future FLOST projections were speculative and insufficient justification for the current burden placed on taxpayers. He urged the Council to adopt the rollback rate and live within its means.

No one spoke in favor of the proposed millage rate.

A motion was made to close the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Mayor Pro Tem Shari Barr
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

Councilmember Tangie Johnson asked City Manager Charles Penny to clarify what the options were if the Council chose not to adopt the proposed 9.60 mill rate.

City Manager Penny explained there were essentially two options: first, cut approximately 60 positions out of a total workforce of 360 to cover the shortfall; or second, hold the rate at the current 8.625 mills and draw approximately \$1.4 million from the general fund balance. He noted the latter would drop the fund balance from approximately \$6.5 million (20 percent) to approximately \$5 million, further below the Council's 25 percent policy threshold, and that such a draw would require the Council to consider amending its fund balance policy. He also noted that drawing from the fund balance is unsustainable because it is a non-recurring resource—once spent, it does not replenish without either vacancies or future rate increases.

Councilmember Ginny Hendley expressed a strong preference for keeping the millage rate at its current level and drawing from the fund balance rather than imposing additional tax burden on residents.

A motion was made to approve **Resolution 2026-37**: A Resolution setting the millage rate for Ad Valorem (Property) Taxes for the 2026 calendar year for the City of Statesboro, Georgia, at the current rate of 8.625 mills without any personnel reductions.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Ginny Hendley
SECONDER:	Mayor Pro Tem Shari Barr
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

7. Consideration of a motion to approve Resolution 2026-38: A Resolution approving the issuance of bonds by the Statesboro Housing Authority for the Statesboro Summit project.

A motion was made to approve **Resolution 2026-38**: A Resolution approving the issuance of bonds by the Statesboro Housing Authority for the Statesboro Summit project.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Tangie Johnson
SECONDER:	Councilmember Ginny Hendley
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

8. Public hearing and consideration of a motion to approve APPLICATION RZ 26-08-01: Zack Smith Properties is requesting a Zoning Map Amendment from the R-15 (One-Household Residential)/HOC (Highway Oriented Commercial) to R-4 (High Density Residential District). The Zoning Map Amendment requests is for one (1) parcel of 17.83-acres located along Zetterower Road (Tax Parcel # MS48000022 000).

A motion was made to open the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Mayor Pro Tem Shari Barr
SECONDER:	Councilmember John Riggs
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

Planning Director Justin Williams presented the application by Zack Smith Properties for a zoning map amendment from R-15/HOC to R-4 (High Density Residential) for a 17.83-acre parcel along Zetterower Road. He noted this application had previously come before the council approximately one year prior and was being resubmitted with modifications. The applicant proposed a two-phase multifamily development—one phase for senior housing and one for standard multifamily—with access limited to Zetterower Road. Staff's primary concern was traffic impact at the Zetterower Road intersection, which already experiences congestion related to an adjacent school. Staff recommended denial of the application; however, if approved, staff requested conditions including GDOT and Army Corps of Engineers approval for an additional access point to Highway 80 West, an updated traffic impact analysis, and interconnectivity between the two development phases. The Planning Commission had unanimously recommended denial (7-0).

Public Comments – In favor of the request

Philip Searles, President of the Beverly J. Searles Foundation, a nonprofit workforce and affordable housing developer based in Atlanta with over 25 years of Georgia experience, spoke in support of the application. He argued that the traffic concern was overstated, noting that GDOT data showed traffic counts on Zetterower Road and Highway 80 have declined over the past seven years. He acknowledged that a highway access point to Highway 80 would be cost-prohibitive due to wetland crossings and deceleration lane requirements and expressed willingness to comply with all other staff conditions. He described the organization's community-oriented approach, including partnerships with higher education, food security initiatives, and open, unfenced community designs. He stated the foundation's name and reputation are on the line and expressed commitment to doing right by the community.

Trent Long, addressed the Council briefly, confirming that the Searles Foundation had been a positive community partner in their city, delivering on commitments and contributing to infrastructure improvements.

No one spoke against the request

A motion was made to close the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Mayor Pro Tem Shari Barr
SECONDER:	Councilmember Tangie Johnson
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

During discussion, Council members raised questions about the feasibility of obtaining GDOT access to Highway 80 West, the speed environment on Zetterower Road, and the timeline pressures faced by the applicant with respect to tax credit application.

Mr. Searles explained that the project is pursuing 9 percent Low-Income Housing Tax Credits (LIHTC) and that a denial would cost the applicant an entire application cycle—roughly one year. However, he clarified that tabling the application to a future meeting would still preserve the application, as zoning approval is needed prior to final site permitting rather than immediately.

Staff confirmed that tabling to the next available meeting for rezoning items—November 17, 2026—would still provide the applicant sufficient time to proceed through the GDOT coordination process and return with additional information.

Mayor Pro Tem Shari Barr expressed enthusiasm for the development concept but uncertainty about whether the site access challenges could be resolved. The Mayor noted there were multiple outstanding issues—including GDOT coordination, the traffic study, and wetland considerations—that warranted more information

A motion was made to table **APPLICATION RZ 26-08-01** to the November 17, 2026 Council Meeting.

RESULT:	Approved (Unanimous)
MOVER:	Mayor Pro Tem Shari Barr
SECONDER:	Councilmember Ginny Hendley
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

9. **Public hearing and consideration of a motion to approve APPLICATION SU 26-08-03: Robert Fordham requests a Special Use Permit to allow a sober living residence at 105 Peg Wen Boulevard. Applicants requests the property to be used as a residence for up to eight (8) women (Tax Parcel # MS84000087 000).**

A motion was made to open the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Tangie Johnson
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

Planning Director Justin Williams presented the application by Robert Fordham for a Special Use Permit to allow a sober living residence at 105 Peg Wen Boulevard for up to six women. The property, located in an established R-15 residential neighborhood near Dutch Bros Coffee and Bel Air Drive, requires a Special Use Permit due to the presence of unrelated persons. Staff recommended conditional approval, subject to the condition that all construction alterations be reviewed and approved by the city. The Planning Commission recommended approval with an additional condition limiting occupancy to six women, on a 7-0 vote.

Public Comments - in favor of the request

Robert Fordham owner of the property spoke in favor of the request. He explained that his son and future daughter-in-law—both in long-term recovery—would operate the facility.

Alexandra Fordham spoke in favor of the request and outlined the program's structure, including requirements for sobriety maintenance, drug and alcohol testing, curfews, employment goals, and respectful conduct. She confirmed the applicant had voluntarily reduced the proposed occupancy to six women, and affirmed compliance with federal Fair Housing laws. She formally requested approval of the Special Use Permit.

Joseph Charron spoke briefly in support, noting the city's positive track record with similar programs and emphasizing the importance of maintaining a strong sense of community.

Autumn expressed her support for the application. She stated that Statesboro has a significant but under recognized recovery community and that after 90 days of treatment, women lack local options for structured sober living, often being forced to leave the area or return to harmful environments due to the lack of long-term sober living residences for women in the community.

No one spoke against the request.

A motion was made to close the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Ginny Hendley
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

A motion was made to approve with staff and Planning Commission conditions **APPLICATION SU 26-08-03**: Robert Fordham requests a Special Use Permit to allow a sober living residence at 105 Peg Wen Boulevard. Applicants requests the property to be used as a residence for up to eight (8) women (Tax Parcel # MS84000087 000).

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Ginny Hendley
SECONDER:	Councilmember Tangie Johnson
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

10. Public hearing and consideration of a motion to approve APPLICATION RZ 26-08-04: Techwood Lodging, LLC is requesting a Zoning Map Amendment from a PUD (Planned Unit Development) to MX (Mixed-Use District). The Zoning Map Amendment is for one (1) parcel along Tormenta Way for 3.80-acre portion of Tax Parcel # 076 000001 002.

A motion was made to open the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Mayor Pro Tem Shari Barr
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

Planning Director Justin Williams presented the application by Techwood Lodging, LLC for a zoning map amendment from PUD (Planned Unit Development) to MX (Mixed-Use District) for a 3.8-acre parcel along Tormenta Way, located behind the Tormenta FC stadium. The parcel, originally intended as a parking area, is situated adjacent to existing stadium infrastructure and wetlands. The applicant proposes to develop a hotel on the site, with a new roadway that staff anticipates will eventually connect to Old Register Road. The site is located in the Activity Regional Center designation of the comprehensive plan, which calls for high-density, high-intensity uses. Staff recommended approval with a condition that a traffic study be submitted prior to issuance of a land disturbance permit. The Planning Commission amended that condition to require that egress from the constructed roadway be right-turn only, with a traffic study required only if left turns become necessary in the future.

Public Comments — In favor of the request:

Doug Lambert, developer for the project, confirmed agreement with the right-turn-only condition and expressed appreciation for planning staff's accommodation, noting that a full traffic study requirement would have substantially delayed construction.

No one spoke against the request.

A motion was made to close the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Mayor Pro Tem Shari Barr
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

A motion was made to approve with Planning Commission conditions **APPLICATION RZ 26-08-04:** Techwood Lodging, LLC is requesting a Zoning Map Amendment from a PUD (Planned Unit Development) to MX (Mixed-Use District). The Zoning Map Amendment is for one (1) parcel along Tormenta Way for 3.80-acre portion of Tax Parcel # 076 000001 002.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Tangie Johnson
SECONDER:	Councilmember Ginny Hendley
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

11. Public hearing and consideration of a motion to approve ORDINANCE 2026-03: An Ordinance Amending the Code of Ordinances to replace Chapter 62: Subdivision Incentive Program with Workforce Housing Incentive Program.

A motion was made to open the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Tangie Johnson
SECONDER:	Councilmember Ginny Hendley
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

Planning Director Justin Williams explained that this ordinance would amend Chapter 62 of the Code of Ordinances, replacing the existing Subdivision Incentive Program with a Workforce Housing Incentive Program. The amendment was designed to accommodate an applicant who had received pre-approval for a workforce housing project and could not proceed under the existing ordinance.

No one spoke for or against the request.

A motion was made to close the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Ginny Hendley
SECONDER:	Councilmember John Riggs
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

The Mayor noted that the Council had discussed the need to waive the second reading requirement to meet the grant application deadline.

Mayor Pro Tem Shari Barr asked what exactly what we are putting in and what we are giving them.

Planning Director Justin Williams elaborated that the ordinance would allow the city to offer incentives—such as lot size and building size waivers, and fee reductions—to reduce the developer's required leverage from 30% to 10% for purposes of state grant qualification. The city's existing housing incentive funds would be targeted toward this program rather than market-rate development. The maximum sale price for homes under the program would be approximately \$290,000.

City Manager Penny noted that a developer agreement, with all specific terms, would come before the council for approval at a future meeting. The council agreed to waive the second reading to meet the grant application deadline.

A motion was made to waive the second reading requirement and approve **ORDINANCE 2026-03**: An Ordinance Amending the Code of Ordinances to replace Chapter 62: Subdivision Incentive Program with Workforce Housing Incentive Program.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Ginny Hendley
SECONDER:	Mayor Pro Tem Shari Barr
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

- 12. Consideration of a motion to approve the purchase of a 2026 Ford F-150 STX Crew Cab 2-wheel drive from J.C. Lewis Ford instead of Buster Miles Chevrolet, as previously approved on September 1, 2026. The total cost is \$41,684.00, which reflects an increase of \$1,691.00 from the amount also approved by the Council on September 1. This purchase will be funded through the 2019 SPLOST.**

A motion was made to approve the purchase of a 2026 Ford F-150 STX Crew Cab 2-wheel drive from J.C. Lewis Ford instead of Buster Miles Chevrolet, as previously approved on September 1, 2026. The total cost is \$41,684.00, which reflects an increase of \$1,691.00 from the amount also approved by the Council on September 1. This purchase will be funded through the 2019 SPLOST.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Tangie Johnson
SECONDER:	Councilmember Ginny Hendley
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

- 13. Consideration of a motion to approve a task order in the amount of \$24,285.09 with STV, Inc. for environmental permitting on ENG-123F Cawana Road at Brannen Street and S&S Railroad Bed Road Project, to be funded by TSPLOST.**

A motion was made to approve a task order in the amount of \$24,285.09 with STV, Inc. for environmental permitting on ENG-123F Cawana Road at Brannen Street and S&S Railroad Bed Road Project, to be funded by TSPLOST.

RESULT:	Approved (Unanimous)
MOVER:	Mayor Pro Tem Shari Barr
SECONDER:	Councilmember Tangie Johnson
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

14. Consideration of a motion to approve a task order in the amount of \$82,500 with Atlas Technical Consultants, LLC, for right of way negotiation services on ENG-124F Fair Road Turn Lane Project, to be funded by TSPLOST.

A motion was made to approve a task order in the amount of \$82,500 with Atlas Technical Consultants, LLC, for right of way negotiation services on ENG-124F Fair Road Turn Lane Project, to be funded by TSPLOST.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Ginny Hendley
SECONDER:	Councilmember John Riggs
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

15. Consideration of a motion to approve a change order of \$37,500 for additional design work on the transfer station floor replacement project, to be funded by Solid Waste Disposal Reserve Funds.

A motion was made to approve a change order of \$37,500 for additional design work on the transfer station floor replacement project, to be funded by Solid Waste Disposal Reserve Funds.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Ginny Hendley
SECONDER:	Councilmember Tangie Johnson
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

Mayor Jonathan McCollar recused himself from this item and left the dais.

16. Consideration of a motion to award a contract to D. Lance Souther Inc. in the amount of \$164,900.00, for the installation of natural gas facilities along Cypress Lake Road and Veterans Memorial Parkway to serve Kroger and adjacent developments. Project to be paid for with funds in the Natural Gas CIP budget item # NGD-11.

A motion was made to approve an award of contract to D. Lance Souther Inc. in the amount of \$164,900.00, for the installation of natural gas facilities along Cypress Lake Road and Veterans Memorial Parkway to serve Kroger and adjacent developments. Project to be paid for with funds in the Natural Gas CIP budget item # NGD-11.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Tangie Johnson
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

Mayor McCollar announced an addition to the agenda:

Consideration of a motion to approve Resolution 2026-39: A Resolution naming a new unnamed street “Robbie Franklin Way”.

A motion was made to approve Resolution 2026-39: A Resolution naming a new unnamed street “Robbie Franklin Way”.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Ginny Hendley
SECONDER:	Councilmember Tangie Johnson
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

17. Public Comments (General):

Sue Palmer addressed the Council regarding the ongoing issue of residents leaving roll-out garbage cans at the street beyond the permitted time. She stated that following a complaint to her district Councilmember and a subsequent visit by Code Enforcement, the violation remained unaddressed within two weeks. She argued that stricter code enforcement would not only improve the appearance of the city but could also generate revenue through fines, and she questioned whether code enforcement personnel were adequately performing their responsibilities.

City Manager Charles Penny acknowledged Ms. Palmer's concern, agreed that roll-out carts should not remain at the street permanently, and noted that the two-person code enforcement team is responsible for 17 square miles of the city and manages a variety of concurrent issues. He committed to having staff meet with her and explore whether additional ordinance changes might be appropriate.

Len Fetica extended an invitation to the Mayor and Council to meet with Chelsea Shore, the new Regional Director for the American Red Cross, at Pitman Park Church on Thursday, September 24, 2026. He noted that Don had resigned from the Red Cross board and that he would be replacing him as the Statesboro representative. He also asked whether there was a plan to replenish the city's reserve funds given the potential for a major disaster.

18. Other Business from City Council

Mayor Pro Tem Shari Barr shared that this morning the City cut the ribbon at the new fire station. She also shared some upcoming events: The Brooklet Peanut Festival is this weekend; the Averitt Center will have a Rollin Stones tribute band this Saturday, there is also a Renaissance Fair the last weekend of September.

19. City Managers Comments

City Manager Penny provided the following updates:

Fire Station: The recently completed fire station project was commended. City Manager Penny praised the public works crew, specifically John Lavender, for their outstanding work. A new fire truck was placed into service.

CDBG Grant: The City was approved for \$1,000,000 in Community Development Block Grant (CDBG) funding for water line infrastructure upgrades, targeting areas where water lines remain below the 6-inch minimum necessary for adequate fire protection.

Workforce Housing Pre-Application: The City received approval for the workforce housing pre-application submitted to the State.

Third-Party Inspections: A third-party inspection program discussed previously with the Council is scheduled to go into effect in November.

Bryant Landing: Phase 1 of the Bryant Landing development (the former Judy P. Bryant School site, approximately \$9 million) was previously approved. Phase 2 is currently under construction (approximately \$9–10 million). The City was notified that Phase 3 received Low Income Housing Tax Credit approval, representing an additional investment of approximately \$30 million and adding approximately 150 units of affordable housing to the market. City Manager Penny recognized the partnership between the City and the school system in making this project possible.

Fund Balance Policy: City Manager Penny advised the Council that in light of the millage rate decision made earlier in the meeting, he would recommend a revised fund balance policy be brought forward at the next Council meeting. The current policy requires a 25% fund balance; the City is already at 20%, and the additional draw to cover the shortfall would reduce it further. He noted he did not want the Council to be in violation of its own policy and that an audit finding should be avoided. He expressed personal concern about leaving the organization in a sound financial position ahead of his retirement.

20. Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters” “Real Estate” and/or “Potential Litigation” in accordance with O.C.G.A 50-14-3(b).

There was not a need for executive session.

21. Consideration of a Motion to Adjourn

A motion was made to

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Tangie Johnson
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

The meeting was adjourned at 7:48 p.m.

Jonathan McCollar, Mayor

Leah Harden, City Clerk



STATESBORO POLICE DEPARTMENT

Ph 912-764-9911

25 West Grady Street, Statesboro, Georgia 30458

Fx 912-489-5050

To: Charles Penny, City Manager

From: Jared Akins, Interim Chief

Date: September 23rd, 2026

Re: Surplus vehicles

Policy Issue: Council authorizes this agency to periodically dispose of older vehicles in the fleet. These surplus vehicles are sold at auction by the City Shop.

Background:

Four vehicles are now in need of surplus sales due to mileage, age, and general condition. To continue to maintain these vehicles will contribute to ongoing maintenance costs. The sale of the vehicles will also return funds to the General Fund budget.

Recommendations:

- Approve the sale of the following vehicle-
 - o 2012 Dodge Charger, VIN 2C3CDXAT8CH282668
 - o 2014 Dodge Charger, VIN 2C3CDXAT5EH171238
 - o 2008 Freightliner Van, VIN WDYPE845285270970
 - o 2014 Ford F150, VIN 1FPFW1CF6EFA63350

Budget Impact: None

Council Person/District: All

Attachments: None



City of Statesboro

PUBLIC UTILITIES DEPARTMENT

P.O. Box 348
Statesboro, Georgia 30459

912.764.0693
912.764.0928 (Fax)

To: Mr. Jason Boyles
Assistant City Manager

From: Matt Aycock
Director of Public Utilities

Date: 09-28-2026

RE: Surplus and Disposition of Assets

Policy Issue: Council Approval to dispose of Vehicles & Equipment in accordance with City Purchasing Policy Section 3.

Recommendation: Consideration of a Motion to approve the surplus and disposition of vehicles and equipment in the Public Utilities Department that have exceeded their useful life.

Background: Staff has determined the vehicles and equipment listed below has exceeded their useful life and requests approval for surplus and disposition:

1. 2003 Ford F-150 VIN:1FTRX17W83NA49960
2. 2009 Ford F-150 VIN:1FTRX12W79FA31282
3. 2015 Ford F-150 Supercab VIN: 1FTEX1CF4FFBO7890
4. 2006 Ditch Witch Directional Drill Package:
 - o 1220 Directional Drill / Serial Number CMWJ1270C60000140
 - o Ditch Witch FM5 Mud Mixer / Serial Number CMWFM5XXL60000252
 - o Ditch Witch Directional Drill Trailer / Serial Number 4MNDP202761003049
 - o Ditch Witch TK Locator Equipment and other Directional Drill Tooling
5. Ingersoll Rand 60 Gallon Air Compressor / Serial Number CBV173286
6. 2 Crates of miscellaneous water meter brass meters and fittings

Budget Impact: Small increase from sale of items.

Council Person and District: N/A

Attachments: None

CITY OF STATESBORO

COUNCIL

Tangie Johnson, District 1
Vacant, District 2
Ginny Hendley, District 3
John Riggs, District 4
Shari Barr, District 5



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager and Leah Harden, City Clerk

From: Justin Williams, Director of Planning & Development

Date: September 25, 2026

RE: October 6, 2026 City Council Agenda Items

Policy Issue: *Unified Development Code: Preliminary Subdivision PLAT*

Recommendation: Staff recommends approval of SUB 26-09-02

Background: Horizon Home Builders/Haydon Rollins is requesting a Preliminary Subdivision Plat for approximately 39.97-acres. The property is zoned R-2 (Town-house Residential district) located on Abbey Road (Tax Parcel # MS82000035 000).

Budget Impact: None

Council Person and District: District 1 (Johnson)

Attachments: Development Services Report SUB 26-09-02



City of Statesboro-Department of Planning and Development
ZONING SERVICES REPORT

P.O. Box 348
Statesboro, Georgia 30458

(912) 764-0630
(912) 764-0664 (Fax)

SUB 26-09-02	
PRELIMINARY SUBDIVISION REQUEST	
LOCATION:	Abbey Road
PETITIONER/REPRESENTATIVE	Horizon Home Builders/Haydon Rollins
EXISTING ZONING:	R-2 (Townhouse Residential District)
PROPOSED ZONING:	N/A
OVERLAYS/DISTRICTS:	N/A
FUTURE LAND USE CLASSIFICATION	Activity Centers/ Regional Centers
TOTAL ACRES:	39.97-acres (1,741,093 sq ft)
PARCEL TAX MAP #:	MS82000035 000
COUNCIL DISTRICT:	District 1 (Johnson)
EXISTING USE:	Vacant, woodland
PROPOSED USE:	Workforce Housing

Planning Commission: N/A
City Council: October 6, 2026

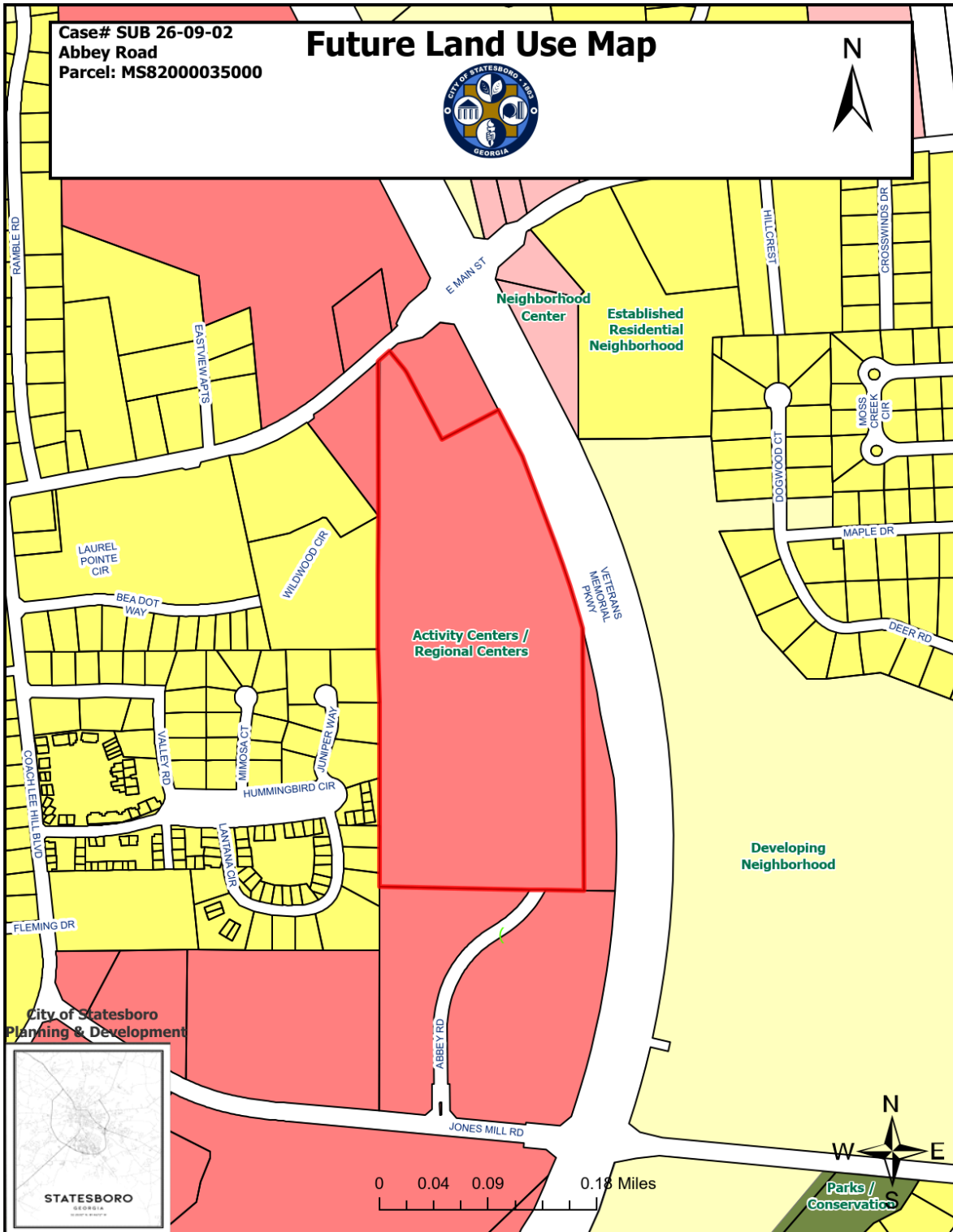
STAFF/PLANNING COMMISSION RECOMMENDATION
<u>SUB 26-09-02 CONDITIONAL APPROVAL</u>

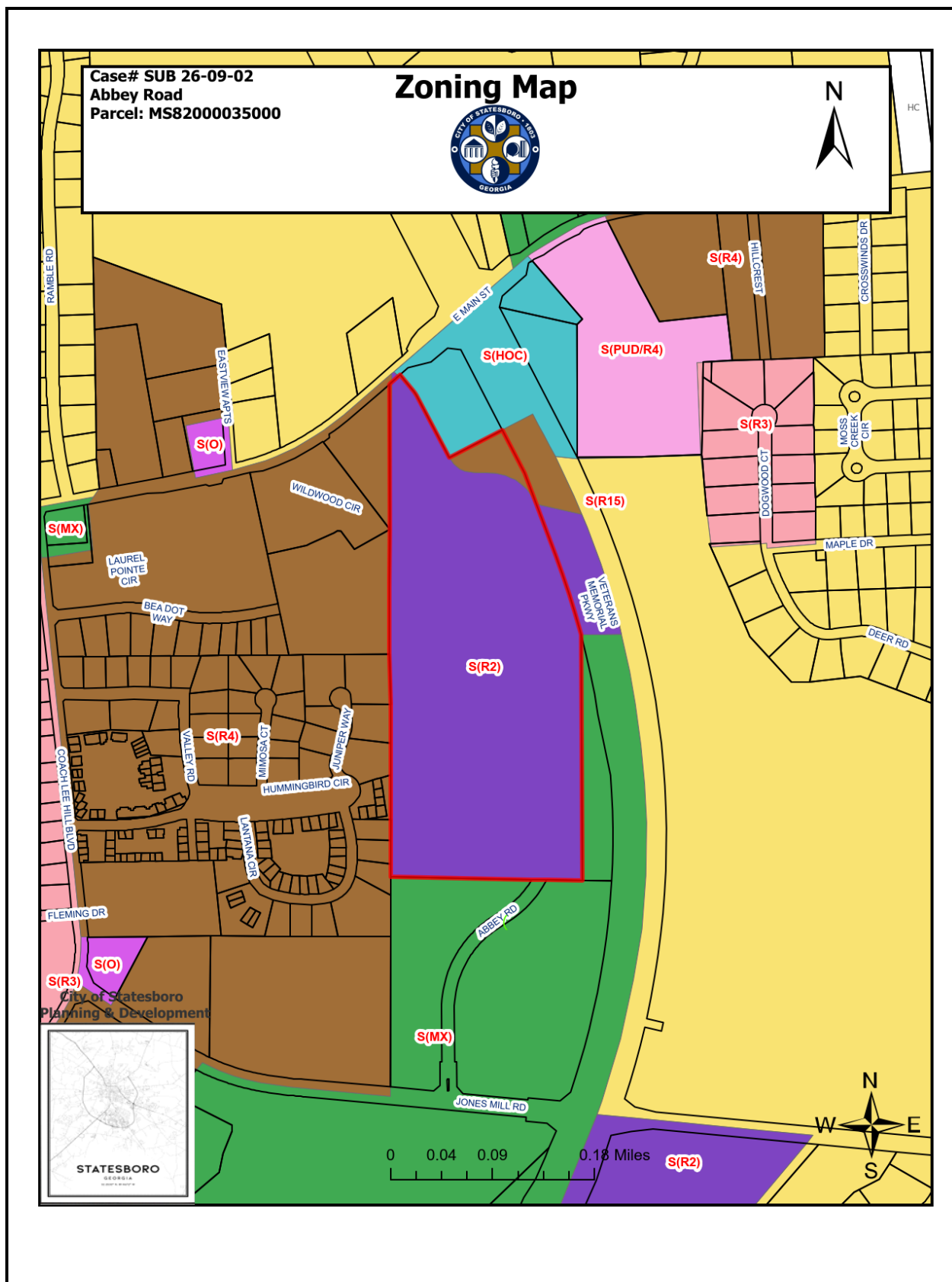
DETAILED DISCUSSION	
HISTORY	
According to the historic maps, the property and the surrounding area was farmland until about 1980s. The construction of Veteran Memorial Parkway changed the landscaped significantly. The property became woodlands.	
REQUEST	
The applicant is requesting a Preliminary Subdivision on approximately 39.97-acres of property located at the end of Abbey Road. The property is zoned R-2 (Townhouse Residential District). The proposed plan consists of ninety (90) lots, with each lot would be about 4500 sq ft. part of the OneGeorgia Workforce Housing Initiative.	

Case# SUB 26-09-02
Abbey Road
Parcel: MS82000035000

Location Map







SURROUNDING LAND USES/ZONING		
Location	Zoning Information	Land Use
North	R-3 (Medium Density Multi-Household Residential)	Residential
Northeast	R-15 (One-Household Residential)	Residential
East	R-15 (One-Household Residential)	Residential
Northwest	R-15 (One-Household Residential)	Residential
Southeast	R-15 (One-Household Residential)	Residential
South	MX (Mixed Use District)	Institutional Residence
Southwest	MX (Mixed Use District)	Commercial
West	R-3 (Medium Density Multi-Household Residential) and MX (Mixed Use)	Commercial

SITE CHARACTERISTICS	
Overlay/District	N/A
Acreage	39.97-total acres
Lot	2018 x 891.9
Flooding	No flooding on the parcels.
Wetlands	There are wetlands associated with the parcels.
Easements	100-foot Georgia Power easement.



SITE DETAILS

Site Design and Layout

Preliminary Subdivision plat consists of 90 lots of single-family residences. An additional phase 2 construction consisting of townhomes will be constructed at a later date under the standard provisions of the R-2 zoning district.

SITE DESIGN DETAILS

R-2 (Townhouse Residential District) OneGeorgia Workforce Housing Initiative Standards

<u>Required</u>		<u>Proposed</u>
Parking requirement:	Two (2) per dwelling unit	Two (2) per dwelling
Lot size	N/A	4,500 square foot lots
Building height	35 feet	35 feet
Setbacks:		
Front	20 feet	20 feet
Side	5 feet	5 feet
Rear	20 feet	20 feet
Amenity Space	10%	8.9-acres is community space.

Section 2.4.9 - Residential Uses

One-household detached dwelling at least 750 square feet.

STAFF SUMMARY AND ANALYSIS

The subject site is one (1) parcel of approximately 39.97-acres on Abbey Road and is zoned R-2 (Townhouse Residential District). As the project is being considered as a part of the Workforce Housing Initiative, flexibility may be granted from standard lot size requirements, setback allowances and building size requirements and building materials in accordance with Chapter 62, or the Code of Ordinances. All amended allowances must follow the provisions as set aside in the Ordinance and developer agreement.

The *City of Statesboro 2024 Comprehensive Master Plan* shows this area as a part of the “*Activity Centers/ Regional Centers*,” is an area dominated by auto-oriented design and large surface parking lots, the Activity Center/ regional Centers may evolve overtime into pedestrian oriented shopping, office, and entertainment places that may also accommodate high-density residential development.

The request is consistent with development pattern in this part of the city. The proposed project offers residential units that help establish trending patterns of growth in the city. In review of the proposed development, it's the opinion of the Staff the proposed project aligns with the Comprehensive Plan.

ENVIRONMENTAL SITE ANALYSIS

The subject property does have wetlands. Staff is currently waiting on the final report from U.S. Army Corp of Engineers, designating the wetlands non-jurisdictional. The proposed project site is proposed with a stormwater pond.

COMMUNITY FACILITIES AND TRANSPORTATION

The subject property is proposed to be connect to city utilities.



Subject property: view of the property from the ROW on Abbey Road, facing west.



View of the surrounding properties from the ROW on Abbey Road, facing north.



View of the properties from the ROW on West Jones Mill Road, facing east.



View of the properties from the ROW on West Jones Mill Road, facing west.

STAFF/PLANNING COMMISSION RECOMMENDATION

Staff recommends **CONDITIONAL APPROVAL of SUB 26-09-02**. If this petition is approved the following enumerated condition(s) shall apply:

1. Approval of this Preliminary Subdivision PLAT does not grant the right to develop on the property. All construction must be approved by the City.
2. The applicant shall be bound by the provisions of the developer agreement as approved by the City Council, which shall include a provisions reverting this approval if the grant is not funded.

CITY OF STATESBORO

COUNCIL

Tangie Johnson, District 1
Vacant, District 2
Ginny Hendley, District 3
John Riggs, District 4
Shari Barr, District 5



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager and Leah Harden, City Clerk

From: Justin Williams, Director of Planning & Development

Date: September 25, 2026

RE: October 6, 2026 City Council Agenda Items

Policy Issue: *Chapter 62: Workforce Housing Developer Agreement*

Recommendation: Staff recommends approval of a Developer Agreement for the Workforce Housing Initiative.

Background: As per the approval of SUB 26-09-02, the developer is required to complete a Developer Agreement establishing parameters for administration of a proposed grant submittal, along with associated responsibilities of both parties under the grant.

Budget Impact: None

Council Person and District: All

Attachments: Developer Agreement for Workforce Housing Initiative

Address

File # _____

STATE OF GEORGIA,

COUNTY OF BULLOCH

GEORGIA WORKFORCE HOUSING INITIATIVE AGREEMENT

BETWEEN

CITY OF STATESBORO AND F2S DEVELOPMENT COMPANY, LLC

This Workforce Housing Initiative Construction Grant Agreement (Agreement) is made effective 6th of October 2026, between the City of Statesboro, a municipal corporation in the state of Georgia “City” and F2S Development Company, LLC, a Georgia limited liability company,” Developer” and its successors and assigns.

W I T N E S S E T H:

WHEREAS, Developer owns and desires to develop certain real property (Property) within the City of Statesboro, the location and boundaries of such real property set forth in **EXHIBIT A** to this Agreement;

WHEREAS, Developer proposes to construct single-family residences in accordance with Chapter 62’s allowances;

WHEREAS, City and the Developer desire to establish the parameters under which the project may proceed in a timely manner, in good faith and with the trust of both parties, via this Agreement to be filed in the minutes;

WHEREAS, the City appoints a project manager, F2S Development Company, LLC to oversee the completion of the project in a timely manner, communicates updates to the City, and acts as a liaison between the City and Developer to ensure project completion;

WHEREAS, the City desires to serve the public good by permitting the Developer to develop the Project in accordance with the zoning ordinance and mitigate the Project’s potentially adverse impacts on the surrounding area, the community, and the environment per this Agreement; and,

WHEREAS, in consideration of the benefits and opportunities provided by the cooperation of the City in connection therewith, the Developer assures the City that the development, construction, and other site design features of the Project shall be implemented in a proper and timely manner per this Agreement.

NOW, THEREFORE, in consideration of the promises and mutual covenants herein and other valuable consideration, the receipt and sufficiency which are hereby acknowledged, the Parties agree as follows:

ARTICLE I
AGREEMENT AND ASSURANCES

Agreement and Assurances on the Part of the Developer:

- 1.1 Construction. Developer agrees to construct the Project in accordance with this Agreement and the OneGeorgia Grant Award requirements applicable to the Project.
- 1.2 Design. The design of the Project will be consistent with the provided exhibit for subdivision as approved by the City under the amended allowances of Chapter 62 and the Workforce Housing Initiative buydown allowances.
- 1.3 Mitigation. In order to mitigate the impacts of the Project on the City of Statesboro, the Parties hereby agree to take the measures outlined in this Agreement, including all requirements set forth herein.
- 1.4 Housing Units and Pricing. In consideration of the Authority providing infrastructure funded through the Georgia Workforce Housing Initiative, the Developer agrees to construct at least 90 units of affordable workforce housing in the form of 2, 3, and 4 bedroom, detached housing, and each unit being priced at no less than \$200,000.00 and no greater than \$290,000.00.
- 1.5 Developer contribution to Infrastructure Cost. Developer shall contribute at least \$4,500,000.00 towards the total cost of the development described in this Agreement.

Agreement and Assurances on the Part of the City:

- 1.6 Entitlement to Development. Developer shall be allowed to develop the Project in accordance with this Agreement and in compliance with all applicable City of Statesboro ordinances and regulations and state and federal laws.
- 1.7 Permitted Uses. Developer shall be allowed only those Permitted Uses as shown on applicable Statesboro City ordinances.
- 1.8 Submission and Approval Procedure. All individual approvals, including design, building plans, setbacks, buffers, landscape, preliminary and final plat approvals within the Project, shall be pursued and issued in accordance with this Agreement and the City ordinances and regulations and state and federal laws.
- 1.9 Public Services. City will provide the Project with all standard public services currently available to all residents of Statesboro, except City shall have no responsibility for additional utility capacity in excess of that which is available at the date of this Agreement.

- 1.10 OneGeorgia Grant. The City, with the cooperation of Developer, shall make or has made application for the OneGeorgia grant of up to \$2,500,000.00 through the Georgia Workforce Housing Initiative. The full amount of such grant award shall be applied towards the total cost of the infrastructure described in this Agreement.
- 1.11 Applicable Rules. The City shall not require Developer to obtain any approvals or permits for the development of the Project other than those permits which are required hereunder and under city ordinances and regulations and state and federal laws.
- 1.12 Payment and Reimbursement of Costs. Developer shall be responsible for the payment for all costs associated with the application for the development grant and the development, including, but not limited to, engineering fees, attorney fees, grant consultant fees, etc. and shall indemnify and hold the City harmless for any and all such cost as well as any other cost, expense, liability or financial obligation related to the grant and the development. Payment may be made directly by Developer or as a reimbursement to the City.
- 1.13 Local Jurisdiction Contribution City is expected to contribute \$250,000.00 towards the total cost of the infrastructure described in this Agreement, being 10% of the total Grant Award.
- 1.14 Repayment Requirement. If home sales exceed the TWO HUNDRED NINETY THOUSAND DOLLARS AND ZERO CENTS (\$290,000.00) cap; the Developer will be liable for all grant funds that One Georgia has provided.
- 1.15 Default. No progress for six (6) consecutive months shall result in a default by the Developer. Any such default and resulting repayment shall be the sole responsibility of the Developer.
- 1.16 Fee to City. If the grant is awarded and paid, Developer shall pay the City a fee of 0.5% of the grant award to fund future affordable housing opportunities as determined by the City, payable within two years from the date of grant award.
- 1.17 Draw Downs. Grant, City, and Developer funds shall be disbursed in accordance with the final OneGeorgia award documentation and the approved project budget.
- 1.18 Reporting. The project manager shall submit the quarterly progress report on the development. Including any inspection report, drawdown request from the developer, construction progress report, and photos as approved under the grant guidelines.
- 1.19 In the event development does not meet any of the agreed-upon provisions of the Grant Award, the Developer is fully liable to repay in full any and all grant funds that One Georgia has provided.

ARTICLE II

GENERAL PROVISIONS

- 2.1 Term. The term of this Agreement shall commence on the effective date hereof and shall extend until the construction is complete and in compliance with the City Ordinance and with the Zoning Procedure Law.

- 2.2 Amendment or Modification. Subject to the express limitations contained in other sections of this Agreement, this Agreement may be amended or modified from time to time only by a written instrument adopted by the Parties.
- 2.3 Mortgage Rights. This Agreement shall not prevent Developer from encumbering the Property or improvements thereon with any security interest. Developer has the express right to grant a security interest in this Agreement or any part hereof and to assign this Agreement as collateral security.
- 2.4 Binding Effect. This Agreement shall bind all assignees, transferees, and successors to the Parties.
- 2.5 Implementation. The City and the Developer shall diligently and in good faith take all required steps for the implementation of this Agreement and development of the Project in accordance with this Agreement.
- 2.6 Relationship of the Parties. The City is an independent party and not an agent of the City. The City, and Developer have no joint venture or partnership and nothing herein or in any document executed in connection herewith shall be construed as making the City, and Developer joint venturers or partners.
- 2.7 Notices. Except as may otherwise be expressly provided in this Agreement, all Notices shall be in writing and shall be sent by certified mail, return receipt requested, facsimile, courier, or overnight delivery service addressed to the parties at the address set out below or to such other address which any party shall have given on the Effective Date of such Notice. Signatures shall be deemed sufficient if transmitted by facsimile.

If to City:

City of Statesboro
Attn: Justin Williams, Director of P&D
50 East Main Street
Statesboro, GA 30458

If to Developer:

F2S Development Company LLC
Attn: Haydon Rollins
37 W Fairmont Ave Ste 202
Savannah, GA 31406

- 2.8 Developer Hold Harmless. Developer agrees to indemnify, hold harmless and defend the City, and its elected and appointed representatives, agents, and employees (collectively City in this Section), from any and all claims, costs, and liability of any kind which may arise, directly or indirectly, including court costs and reasonable attorney's fees, from Developer or its contractors, subcontractors, agents, or employees' operations, acts or omissions in connection with the Project. Nothing in this Section shall be construed to mean that Developer shall hold the City harmless and/or defend it to the extent that such

claims, costs or liability arise solely from the City's negligent, willful or reckless action or failure to act. The City shall reasonably cooperate with Developer in the defense of any matter in which Developer is defending and/or holding the City harmless. The obligations set forth herein shall survive the Term, termination or earlier expiration of this Agreement.

- 2.9 Insurance. Without limiting its obligation to hold the City harmless, Developer shall provide and maintain at its own expense, always until construction is completed on the last buildable lot, the following insurance concerning its operations hereunder. The insurance shall be placed with a Georgia licensed insurer on the U. S. Government's Circular 570, with a Best's rating of A VII or higher. The insurance shall specifically identify this Agreement and the policy must state that v is to be given written notice at least thirty days prior to any modification or termination of coverage.

Such insurance shall be primary to and not contributing with any insurance or self-insurance maintained by the City, shall be written on a comprehensive or commercial general liability insurance form, and shall include coverage for, but not limited to, completed operations, premises/project site operations, products/completed operations, contractual, independent contractor's broad form property damage, and personal injury, with a per occurrence limit of not less than one million dollars, written on an occurrence basis. Developer shall provide the City with a copy of such insurance policy.

- 2.10 Severability. If any part of this Agreement, or the application thereof to any circumstances of either Party, shall be held unenforceable, the remainder of this Agreement or the application of such provision to persons or circumstances other than those as to whom or which it is held unenforceable shall not be affected thereby, and shall be enforceable to the fullest extent permitted by law.

- 2.11 Time. Time is and shall be of the essence.

- 2.12 Waiver. No waiver of any provision of this Agreement shall be effective unless in writing and signed by the party against whom enforcement of a waiver is sought and such waiver refers expressly to the Section containing the waived provision. No waiver of any right or remedy in respect of any occurrence shall be deemed a waiver of any right or remedy in respect of any other occurrence. Failure on the part of a Party to complain of any act or to declare any Party in default does not constitute a waiver by that party of its rights with respect to that default.

- 2.13 No Third-Party Beneficiaries. There are no third-party beneficiaries to this Agreement, and it shall only benefit and be enforceable by the Parties.

- 2.14 Expedited Processing. Developer and the City agree to cooperate in the expedited processing of any legal action seeking mandamus, specific performance, declaratory relief or injunctive relief, to set court dates at the earliest practicable date(s) and not cause delay in the prosecution/defense of the action, provided such cooperation shall not require any Party to waive any rights.

- 2.15 Entire Agreement. This Agreement and the documents, agreements and exhibits referenced herein or attached hereto contain the entire agreement of the Parties. There are no oral or written representations, understandings, covenants, or agreements that are not contained or expressly referred to herein, and no testimony or evidence of such shall be admissible in any proceedings. All promises, inducements, offers, solicitations, agreements, representations, and warranties heretofore made between the parties, if any, are superseded by this Agreement.
- 2.16 Legal Advice. Neutral Interpretation. Each Party has received independent legal advice from its attorneys with respect to this Agreement. This Agreement shall be construed as to its fair meaning, and not for or against any Party based upon any attribution to such Party of the language in question.
- 2.17 Miscellaneous. The parties have read this Agreement, they have had the opportunity to have terms used herein and the consequences thereof explained by an attorney, they understand all of its terms, and each executes it voluntarily and with full knowledge of its significance. This Agreement shall be construed under and in accordance with the laws of Georgia. This Agreement may be executed in duplicate originals. Each original shall have the same legal effect as the other and may be used for any purpose. Venue for any dispute arising out of this Agreement shall be the Bulloch County Superior Court. This Agreement shall benefit and bind the parties and their heirs, executors, administrators, successors, and assigns. Developer hereby does release, remise, acquit, and discharge City and any of its officers and employees from any and all claims, causes of action, damages, costs, losses, expenses (including attorney's fees), actions, rights to, and demands, which exist or may exist as of the effective date of this Agreement, arising from City's interpretation of its ordinances as applied to the Property or from any contention by Developer that the City or any of its officers or employees unreasonably or unlawfully withheld approval of the Project by actions prior to the date hereof.

IN WITNESS WHEREOF, the Parties, by their authorized representatives, have set their hands and affixed their seals effective the date and year first above written. By the consent of all parties, in lieu of the mayor signing, the mayor pro tempore will sign this agreement and other documentation associated herewith.

CITY OF STATESBORO

By: _____(SEAL)

Print Name/Title

[AFFIX AUTHORITY SEAL]

Signed, sealed and delivered

in the presence of:

Unofficial Witness

Notary Public, _____ Co., _____
My commission expires: _____

F2S DEVELOPMENT COMPANY, LLC

By: _____(SEAL)

Print Name/Title

Signed, sealed and delivered
in the presence of:

Unofficial Witness

Notary Public, _____ Co., _____
My commission expires: _____

EXHIBIT A

DESCRIPTION OF PROPERTY/SUB 26-09-02

CITY OF STATESBORO

COUNCIL

Tangie Johnson, District 1
Vacant, District 2
Ginny Hendley, District 3
John Riggs, District 4
Shari Barr, District 5



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager and Leah Harden, City Clerk

From: Justin Williams, Director of Planning & Development

Date: September 25, 2026

RE: October 6, 2026 City Council Agenda Items

Policy Issue: *Resolution 2026-39: A Resolution authorizing an application to the OneGeorgia Workforce Housing Initiative.*

Recommendation: Staff recommends approval of Resolution 2026-39

Background: In accordance with the developer agreement, and preliminary subdivision PLAT for Abbey Road, this resolution authorizes an application to the OneGeorgia Authority in order to develop infrastructure for a workforce housing development between Jones Mill Road and East Main Street.

Budget Impact: \$250,000 (ARPA Interest)

Council Person and District: All

Attachments: Developer Agreement for Workforce Housing Initiative

**Resolution 2026-39: A RESOLUTION AUTHORIZING AN APPLICATION AND ASSOCIATED
PROVISIONS FOR THE WORKFORCE HOUSING INITIATIVE**

THAT WHEREAS, The Mayor and Council have dedicated significant efforts to ensure the preservation and provision of workforce housing throughout the City of Statesboro; and

WHEREAS, the Center for Economic Development Research has conducted a region-wide assessment of housing, and showed a significant need of infill and missing-middle housing with sustainable infrastructure development; and,

WHEREAS, The City Council has approved a revision to Chapter 62 of the Code of Ordinances to support an application for the Workforce Housing Initiative; and,

WHEREAS, a pre-application was submitted to support infrastructure improvements for a development on Abbey Road, and a subdivision PLAT has been submitted showing the layout of the project with a portion as single-family detached housing to be funded through the grant; and,

WHEREAS, the City has identified a local match of approximately \$250,000 as the 10% leverage, and approves of the buydown provisions outlined in the notice of funding eligibility and the code of ordinances, specifically expedited permit approval, minimum square foot requirements, and construction material allowances in accordance with the International Residential Code (IRC); and,

WHEREAS, a development agreement as per the provisions of Chapter 62 has been provided and agreed upon to allow for the development of the Abbey Road project.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Statesboro, Georgia as follows:

Section 1. That the City shall apply in partnership with F2S Development Company, LLC for the Workforce Housing Initiative.

Section 2. If funding is granted, the City shall enforce all provisions of the developer agreement and Chapter 62 of the Code of Ordinances, to include the use of all allocated leverage until completion of the project.

Section 3. If funding is not granted, the development agreement shall be terminated, and FS2 development must submit a new preliminary subdivision PLAT to comply with the provisions of the R2 (Townhouse Residential) zoning district.

Adopted this 6th day of October, 2026. CITY OF STATESBORO, GEORGIA

By: Jonathan McCollar, Mayor

Attest: Leah Harden, City Clerk



Timothy E. Grams
Fire Chief

Statesboro Fire Department

*Proudly serving the City of Statesboro and
surrounding communities since 1905!*



Jonathan M. McCollar
Mayor

City Council Agenda Memorandum

To: Charles Penny, City Manager

From: Timothy E. Grams, Fire Chief

Date: 9-22-2026

RE: Approval to Accept 2025 Assistance to Firefighters Grant (AFG)

Policy Issue: NA

Recommendation: To approve the acceptance of the 2025 Assistance to Firefighters Grant (AFG) awarded to the Statesboro Fire Department.

Background: In May 2026, Council authorized the Fire Department to apply for the 2025 AFG. The Department requested \$799,700.00 for two projects:

- Continuation of the Fire Department Health and Wellness Program. \$168,000.00 to continue the program for two years, including firefighter medical evaluations and mental and behavioral health components.
- Replacement of SCBA (Self-Contained Breathing Apparatus). \$631,700.00 to replace the Department's current SCBAs and standardize the equipment used across all apparatus.

FEMA approved both projects with a total project budget of \$698,000.00. The Health and Wellness Program was funded at the full \$168,000.00 requested. The SCBA project was approved at \$530,000.00 for 53 units at \$10,000.00 each. The federal share is \$634,545.45 and the required City share is \$63,454.55.

Budget Impact: The City's required cost share is \$63,454.55. The Fire Department intends to absorb the Health and Wellness Program match within its annual operating budget, while the SCBA replacement match will be paid using 2025 SPLOST funds. No additional General Fund allocation is anticipated.

Council Person and District: All

Attachments:

1. Grant Award Packet which includes:
 - a. FEMA Grant Award Letter
 - b. Summary Award Memo
 - c. Agreement Articles
 - d. Obligating Document
2. Resolution Requesting Approval to accept the 2025 Assistance to Firefighters Grant (AFG).

**RESOLUTION 2026 - 40: A RESOLUTION TO ACCEPT 2025
ASSISTANCE TO FIREFIGHTERS GRANT FOR THE CITY OF
STATESBORO, GEORGIA**

THAT WHEREAS, on September 22nd, 2026, the City of Statesboro Fire Department received notification from FEMA of intent to award the 2025 Assistance to Firefighters Grant in the amount of \$634,545.45, Grant Number EMW-2025-FG-02868, with a 10% match in the amount of \$63,454.55, to fund the Fire Department Physician Program. The total amount awarded is \$698,000 as per the attached documents dated 9-21-2026; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Statesboro, Georgia in regular session assembled this 6th day of October, 2026 hereby accepts the 2025 Assistance to Firefighters Grant

Adopted this 6th day of October, 2026.

CITY OF STATESBORO, GEORGIA

By Jonathan McCollar, Mayor

Attest: Leah Harden, City Clerk

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 09/21/2026



Justin Taylor
CITY OF STATESBORO
P.O. BOX 348
STATESBORO, GA 30459

EMW-2025-FG-02868

Dear Justin Taylor,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2025 Assistance to Firefighters Grant (FG) Grant funding opportunity has been approved in the amount of \$634,545.45 in Federal funding. As a condition of this award, you are required to contribute non-Federal funds equal to or greater than \$63,454.55 for a total approved budget of \$698,000.00. Please see the FY 2025 FG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2025 FG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,


Associate Administrator (A)
FEMA Resilience

Cynthia Spishak

Acting Associate Administrator
Resilience

Summary Award Memo

Program: Fiscal Year 2025 Assistance to Firefighters Grant

Recipient: CITY OF STATESBORO

UEI-EFT: SH1HA2CSKFX3

Award number: EMW-2025-FG-02868

Summary description of award

The purpose of the Assistance to Firefighters Grant program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for Fiscal Year (FY) 2025 Assistance to Firefighters Grant funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Object Class	Total
Personnel	\$0.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$530,000.00
Supplies	\$0.00
Contractual	\$168,000.00
Construction	\$0.00
Other	\$0.00
Indirect charges	\$0.00
Federal	\$634,545.45
Non-federal	\$63,454.55
Total	\$698,000.00

Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2025 FG NOFO.

Approved request details:

Wellness and fitness programs

Periodic Physical Exam/Health Screening

DESCRIPTION

Contract with a local licensed medical doctor (MD) to serve as the department's medical director. Will be responsible for overseeing and signing off on NFPA 1582-compliant exams and results. This addition will complete all 5 priority 1 activities listed under the Health and Wellness Guidelines.

QUANTITY	UNIT PRICE	TOTAL
2	\$84,000.00	\$168,000.00

BUDGET CLASS

Contractual

Personal Protective Equipment (PPE)

SCBA: SCBA Unit includes: Harness/Backpack, Face Piece and 2 cylinders

DESCRIPTION

Purchase new SCBAs that meet the most current NFPA standards, and are supported with a manufacturer's warranty

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	53	\$10,000.00	\$530,000.00	Equipment

CHANGE FROM APPLICATION

Unit price from **\$11,918.87** to **\$10,000.00**

JUSTIFICATION

The award reflects a reduction from the amount requested in the application. This reduction is because the cost requested for SCBA exceeds the average price range calculated from market research and prior awards for the same item.

Agreement Articles

Program: Fiscal Year 2025 Assistance to Firefighters Grant

Recipient: CITY OF STATESBORO

UEI-EFT: SH1HA2CSKFX3

Award number: EMW-2025-FG-02868

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Article 1**Assurances, Administrative Requirements, Cost Principles, Representations, and Certifications**

I. Recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non- Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances as instructed.

Article 2**General Acknowledgements and Assurances**

Recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in effect as of the federal award date and located in Title 2, Code of Federal Regulations, Part 200 and adopted by DHS at 2 C.F.R. § 3002.10. All recipients and subrecipients must acknowledge and agree to provide DHS access to records, accounts, documents, information, facilities, and staff pursuant to 2 C.F.R. § 200.337. I. Recipients must cooperate with any DHS compliance reviews or compliance investigations. II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal award and permit access to facilities and personnel. III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements required by law, federal regulation, Notice of Funding Opportunity, federal award specific terms and conditions, and/or DHS Component program guidance. Organization costs related to data and evaluation are allowable. The definition of data and evaluation costs is in 2 C.F.R. § 200.455(c), the full text of which is incorporated by reference. V. Recipients must complete DHS Form 3095 within 60 days of receipt of the Notice of Award for the first award under which this term applies. For further instructions and to access the form, please visit: <https://www.dhs.gov/civil-rightsresources-recipients-dhs-financial-assistance>.

Article 3**Acknowledgement of Federal Funding from DHS**

Recipients must acknowledge their use of federal award funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal award funds.

Article 4**Activities Conducted Abroad**

Recipients must coordinate with appropriate government authorities when performing project activities outside the United States obtain all appropriate licenses, permits, or approvals.

Article 5**Age Discrimination Act of 1975**

Recipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (codified as amended at Title 42, U.S. Code § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

Article 6**Americans with Disabilities Act of 1990**

Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101– 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.

Article 7**Best Practices for Collection and Use of Personally Identifiable Information**

(1) Recipients who collect personally identifiable information (PII) as part of carrying out the scope of work under a federal award are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. (2) Definition. DHS defines “PII” as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.

Article 8**CHIPS and Science Act of 2022, Public Law 117-167 CHIPS**

(1) Recipients of DHS research and development (R&D) awards must report to the DHS Component research program office any finding or determination of sex based and sexual harassment and/or an administrative or disciplinary action taken against principal investigators or co-investigators to be completed by an authorized organizational representative (AOR) at the recipient institution. (2) Notification. An AOR must disclose the following information to agencies within 10 days of the date/the finding is made, or 10 days from when a recipient imposes an administrative action on the reported individual, whichever is sooner. Reports should include: (a) Award number, (b) Name of PI or Co-PI being reported, (c) Awardee name, (d) Awardee address, (e) AOR name, title, phone, and email address, (f) Indication of the report type: (i) Finding or determination has been made that the reported individual violated awardee policies or codes of conduct, statutes, or regulations related to sexual harassment, sexual assault, or other forms of harassment, including the date that the finding was made. (ii) Imposition of an administrative or disciplinary action by the recipient on the reporting individual related to a finding/determination or an investigation of an alleged violation of recipient policy or codes of conduct, statutes, or regulations, or other forms of harassment. (iii) The date and nature of the administrative/disciplinary action, including a basic explanation or description of the event, which should not disclose personally identifiable information regarding any complaints or individuals involved. Any description provided must be consistent with the Family Educational Rights in Privacy Act. (3) Definitions. (a) An “authorized organizational representative (AOR)” is an administrative official who, on behalf of the proposing institution, is empowered to make certifications and representations and can commit the institution to the conduct of a project that an agency is being asked to support as well as adhere to various agency policies and award requirements. (b) “Principal investigators and co-principal investigators” are award personnel supported by a grant, cooperative agreement, or contract under Federal law. (c) A “reported individual” refers to recipient personnel who have been reported to a federal agency for potential sexual harassment violations. (d) “Sex based harassment” means a form of sex discrimination and includes harassment based on sex, sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity. (e) “Sexual harassment” means unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when this conduct explicitly or implicitly affects an individual’s employment, unreasonably interferes with an individual’s work performance, or creates an intimidating, hostile, or offensive work environment, whether such activity is carried out by a supervisor or by a co-worker, volunteer, or contractor.

Article 9**Civil Rights Act of 1964 – Title VI**

Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964, Pub. L. No. 88-352 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21. Recipients of a federal award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA's implementing regulations at 44 C.F.R. Part 7.

Article 10**Civil Rights Act of 1968**

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284 (codified as amended at 42 U.S.C. § 3601 et seq.) which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex, as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

Article 11**Communication and Cooperation with the Department of Homeland Security and Immigration Officials**

(1) The Department of Homeland Security will analyze whether the conditions in this section will be applied to any grant program in a way that is consistent with the specific statutes that apply to each grant program because the purpose of each grant program has a nexus to immigration activities, law enforcement, or national security, including preventing and responding to acts of terrorism and extremism, and DHS may tailor the conditions in this section to a specific grant program. DHS will clarify in the grant documents whether and how the terms in this section apply to each grant. (2) Where applicable, recipients and subrecipients of funds under an award must agree that they will comply with the following requirements related to coordination and cooperation with DHS and immigration officials: (a) They must comply with the requirements of 8 U.S.C. §§ 1373 and 1644. These statutes prohibit restrictions on information sharing by state and local government entities with DHS regarding the citizenship or immigration status, lawful or unlawful, of any individual. Additionally, 8 U.S.C. §§ 1373 prohibits any person or agency from prohibiting, or in any way restricting, a Federal, State, or local government entity from doing any of the following with respect to information regarding the immigration status of any individual: 1) sending such information to, or requesting or receiving such information from, Federal immigration officials; 2) maintaining such information; or 3) exchanging such information with any other Federal, State, or local government entity; (b) They must comply with other relevant laws related to immigration, including prohibitions on encouraging or inducing an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv), prohibitions on transporting or moving illegal aliens, 8 U.S.C. § 1324(a)(1)(A)(ii), prohibitions on harboring, concealing, or shielding from detection illegal aliens, 8 U.S.C. § 1324(a)(1)(A)(iii), and any applicable conspiracy, aiding or abetting, or attempt liability regarding these statutes; (c) They will honor requests for cooperation with immigration detainees, including requests for information regarding criminal history, expected release date, actual release date, detention location, nationality, residence, and employment; and requests for short-term detention of not more than 48 hours of an alien pursuant to a valid detainer to allow DHS to assume custody. A jurisdiction does not fail to comply with this requirement merely because it lacks the necessary resources to assist in a particular instance. They will not prohibit voluntary cooperation with DHS under 8 U.S.C. § 1357(g). (d) That they will provide access to detainees, such as when an immigration officer seeks to interview a person who might be a removable alien; and (e) That they will not leak or otherwise publicize the existence of an immigration enforcement operation. (3) By accepting the grant award, recipients are certifying that: They do not, and will not during the term of this award, operate any program that benefits illegal immigrants or incentivizes illegal immigration by establishing or maintaining programs providing direct financial support or public benefits to illegal immigrants. (a) Illegal immigrant means any alien, as defined in 8 U.S.C. § 1101(a)(3), who has no lawful immigration status in the United States. (4) The recipient must certify under penalty of perjury pursuant to 28 U.S.C. § 1746 and using a form that is acceptable to DHS, that it will comply with the requirements of this term. Additionally, the recipient agrees that it will require any subrecipients or

contractors to certify in the same manner that they will comply with this term prior to providing them with any funding under this award. (5) The recipient agrees that compliance with this term is material to the Government's decision to make or continue with this award and that the Department of Homeland Security may terminate this grant, or take any other allowable enforcement action, if the recipient fails to comply with this term.

Article 12 Copyright

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 to any work first produced under federal awards and also include an acknowledgement that the work was produced under a federal award (including the federal award number and federal awarding agency). As detailed in 2 C.F.R. § 200.315, a federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work for federal purposes and to authorize others to do so.

Article 13 Debarment and Suspension

Recipients must comply with the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689 set forth at 2 C.F.R. Part 180 as implemented by DHS at 2 C.F.R. Part 3000. These regulations prohibit recipients from entering into covered transactions (such as subawards and contracts) with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article 14 Drug-Free Workplace Regulations

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).

Article 15 Duplicative Costs

Recipients are prohibited from charging any cost to this federal award that will be included as a cost or used to meet cost sharing requirements of any other federal award in either the current or a prior budget period. See 2 C.F.R. § 200.403(f). However, recipients may shift costs that are allowable under two or more federal awards where otherwise permitted by federal statutes, regulations, or the federal award terms and conditions.

Article 16 Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX

Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17. Recipients of a federal award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA's implementing regulations at 44 C.F.R. Part 19.

Article 17 Energy Policy and Conservation Act

Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94-163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

Article 18 Equal Treatment of Faith-Based Organizations

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

Article 19**Anti-Discrimination**

Recipients must comply with all applicable Federal anti-discrimination laws material to the government's payment decisions for purposes of 31 U.S.C. § 372(b)(4). (1) Definitions. As used in this clause – (a) DEI means “diversity, equity, and inclusion.” (b) DEIA means “diversity, equity, inclusion, and accessibility.” (c) Discriminatory equity ideology has the meaning set forth in Section 2(b) of Executive Order 14190 of January 29, 2025. (d) Federal anti-discrimination laws mean Federal civil rights law that protect individual Americans from discrimination on the basis of race, color, sex, religion, and national origin. (e) Illegal immigrant means any alien, as defined in 8 U.S.C. § 1101(a)(3), who has no lawful immigration status in the United States.(2) Grant award certification. (a) By accepting the grant award, recipients are certifying that: (i) They do not, and will not during the term of this financial assistance award, operate any programs that advance or promote DEI, DEIA, or discriminatory equity ideology in violation of Federal anti-discrimination laws; and (ii) They do not engage in and will not during the term of this award engage in, a discriminatory prohibited boycott. (iii) They do not, and will not during the term of this award, operate any program that benefits illegal immigrants or incentivizes illegal immigration. (3) DHS reserves the right to suspend payments in whole or in part and/or terminate financial assistance awards if the Secretary of Homeland Security or her designee determines that the recipient has violated any provision of subsection (2). (4) Upon suspension or termination under subsection (3), all funds received by the recipient shall be deemed to be in excess of the amount that the recipient is determined to be entitled to under the Federal award for purposes of 2 C.F.R. § 200.346. As such, all amounts received will constitute a debt to the Federal Government that may be pursued to the maximum extent permitted by law.

Article 20**False Claims Act and Program Fraud Civil Remedies**

Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§ 3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)

Article 21**Federal Debt Status**

All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See OMB Circular A-129.

Article 22**Federal Leadership on Reducing Text Messaging while Driving**

Recipients are encouraged to adopt and enforce policies that ban text messaging while driving recipient-owned, recipient-rented, or privately owned vehicles when on official government business or when performing any work for or on behalf of the Federal Government. Recipients are also encouraged to conduct the initiatives of the type described in Section 3(a) of Executive Order 13513.

Article 23**Fly America Act of 1974**

Recipients must comply with Preference for U.S. Flag Air Carriers (a list of certified air carriers can be found at: [Certificated Air Carriers List | US Department of Transportation, https://www.transportation.gov/policy/aviation-policy/certificated-aircarriers-list](https://www.transportation.gov/policy/aviation-policy/certificated-aircarriers-list)) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article 24**Hotel and Motel Fire Safety Act of 1990**

Recipients must ensure that all conference, meeting, convention, or training space funded entirely or in part by federal award funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a.

Article 25**John S. McCain National Defense Authorization Act of Fiscal Year 2019**

Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. The statute – as it applies to DHS recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.

Article 26**Limited English Proficiency (Civil Rights Act of 1964, Title VI)**

Recipients must comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizationsprovide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

Article 27**Lobbying Prohibitions**

Recipients must comply with 31 U.S.C. § 1352 and 6 C.F.R. Part 9, which provide that none of the funds provided under a federal award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification. Per 6 C.F.R. Part 9, recipients must file a lobbying certification form as described in Appendix A to 6 C.F.R. Part 9 or available on Grants.gov as the Grants.gov Lobbying Form and file a lobbying disclosure form as described in Appendix B to 6 C.F.R. Part 9 or available on Grants.gov as the Disclosure of Lobbying Activities (SF-LLL).

Article 28**National Environmental Policy Act**

Recipients must comply with the requirements of the National Environmental Policy Act of 1969, Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq.) (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

Article 29**National Security Presidential Memorandum-33 (NSPM-33) and provisions of the CHIPS and Science Act of 2022, Pub. L. 117-167, Section 10254**

(1) Recipient research institutions (“covered institutions”) must comply with the requirements in NSPM-33 and provisions of Pub. L. 117-167, Section 10254 (codified at 42 U.S.C. § 18951) certifying that the institution has established and operates a research security program that includes elements relating to: (a) cybersecurity; (b) foreign travel security; (c) research security training; and (d) export control training, as appropriate. (2) Definition. “Covered institutions” means recipient research institutions receiving federal Research and Development (R&D) science and engineering support “in excess of \$50 million per year.”

Article 30**Non-Supplanting Requirement**

Recipients of federal awards under programs that prohibit supplanting by law must ensure that federal funds supplement but do not supplant non-federal funds that, in the absence of such federal funds, would otherwise have been made available for the same purpose.

Article 31**Notice of Funding Opportunity Requirements**

All the instructions, guidance, limitations, scope of work, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this federal award are incorporated by reference. All recipients must comply with any such requirements set forth in the NOFO. If a condition of the NOFO is inconsistent with these terms and conditions and any such terms of the federal award, the condition in the NOFO shall be invalid to the extent of the inconsistency. The remainder of that condition and all other conditions set forth in the NOFO shall remain in effect.

Article 32**Patents and Intellectual Property Rights**

Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq. and applicable regulations governing inventions and patents, including the regulations issued by the Department of Commerce at 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms under Government Awards, Contracts, and Cooperative Agreements) and the standard patent rights clause set forth at 37 C.F.R. § 401.14.

Article 33**Presidential Executive Orders**

Recipients must comply with the requirements of Presidential Executive Orders related to grants (also known as federal assistance and financial assistance), the full text of which are incorporated by reference.

Article 34**Procurement of Recovered Materials**

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965) (codified as amended by the Resource Conservation and Recovery Act at 42 U.S.C. § 6962) and 2 C.F.R. § 200.323. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

Article 35**Rehabilitation Act of 1973**

Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (codified as amended at 29 U.S.C. § 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article 36**Reporting Recipient Integrity and Performance Matters**

If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of the federal award, then the recipient must comply with the requirements set forth in the government-wide federal award term and condition for Recipient Integrity and Performance Matters is in 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated by reference.

Article 37**Reporting Subawards and Executive Compensation**

For federal awards that total or exceed \$30,000, recipients are required to comply with the requirements set forth in the government-wide federal award term and condition on Reporting Subawards and Executive Compensation set forth at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated by reference.

Article 38**Required Use of American Iron, Steel, Manufactured Products, and Construction Materials**

(1) Recipients of a federal award from a financial assistance program that provides funding for infrastructure are hereby notified that none of the funds provided under this federal award may be used for a project for infrastructure unless: (a) all iron and steel used in the project are produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; (b) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and (c) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. (2) The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project. (3) Waivers When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. The agency should notify the recipient for information on the process for requesting a waiver from these requirements. (a) When the Federal agency has determined that one of the following exceptions applies, the federal awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that: (i) applying the domestic content procurement preference would be inconsistent with the public interest; (ii) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or (iii) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent. (b) A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office. (c) There may be instances where a federal award qualifies, in whole or in part, for an existing waiver described at “Buy America” Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov. (4) Definitions. The definitions applicable to this term are set forth at 2 C.F.R. § 184.3, the full text of which is incorporated by reference.

Article 39 SAFECOM

Recipients receiving federal awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications. The SAFECOM Guidance is updated annually and can be found at [Funding and Sustainment | CISA](#).

Article 40 Subrecipient Monitoring and Management

Pass-through entities must comply with the requirements for subrecipient monitoring and management as set forth in 2 C.F.R. §§ 200.331-333.

Article 41 System for Award Management and Universal Identifier Requirements

Recipients are required to comply with the requirements set forth in the governmentwide federal award term and condition regarding the System for Award Management and Unique Entity Identifier Requirements in 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated reference.

Article 42 Termination of a Federal Agent

(1) By DHS. DHS may terminate a federal award, in whole or in part, for the following reasons: (a) If the recipient fails to comply with the terms and conditions of the federal award; (b) With the consent of the recipient, in which case the parties must agree upon the termination conditions, including the effective date, and in the case of partial termination, the portion to be terminated; or (c) Pursuant to the terms and conditions of the federal award, including, to the extent authorized by law, if the federal award no longer effectuates the program goals or agency priorities. (3) By the Recipient. The recipient may terminate the federal award, in whole or in part, by sending written notification to DHS stating the reasons for such termination, the effective date, and in the case of partial termination, the portion to be terminated. However, if DHS determines that the remaining portion of the federal award will not accomplish the purposes for which the federal award was made, DHS may terminate the federal award in its entirety. (4) Notice. Either party will provide written notice of intent to terminate for any reason to the other party no less than 30 calendar days prior to the effective date of the termination. (5) Compliance with Closeout Requirements for Terminated Awards. The recipient must continue to comply with closeout requirements in 2 C.F.R. §§ 200.344-200.345 after an award is terminated.

Article 43 Terrorist Financing

Recipients must comply with Executive Order 13224 and applicable statutory prohibitions on transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible for ensuring compliance with the Executive Order and laws.

Article 44 Trafficking Victims Protection Act of 2000 (TVPA)

Recipients must comply with the requirements of the government-wide federal award term and condition which implements Trafficking Victims Protection Act of 2000, Pub. L. No. 106-386, § 106 (codified as amended at 22 U.S.C. § 7104). The federal award term and condition is in 2 C.F.R. § 175.105, the full text of which is incorporated by reference.

Article 45 Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism (USA PATRIOT) Act of 2001, Pub. L. 107-56

Recipients must comply with the requirements of Pub. L. 107-56, Section 817 of the USA PATRIOT Act, which amends 18 U.S.C. §§ 175–175c.

Article 46 Use of DHS Seal, Logo and Flags

Recipients must obtain written permission from DHS prior to using the DHS seals, logos, crests, or reproductions of flags, or likenesses of DHS agency officials. This includes use of DHS component (e.g., FEMA, CISA, etc.) seals, logos, crests, or reproductions of flags, or likenesses of component officials.

Article 47 Whistleblower Protection Act

Recipients must comply with the statutory requirements for whistleblower protections in 10 U.S.C § 470141 U.S.C. § 4712.

Article 48**Environmental Planning and Historic Preservation (EHP) Review**

FEMA funded activities that could impact the environment and historic properties are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state, and local laws. FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; Endangered Species Act; National Historic Preservation Act of 1966, as amended; Clean Water Act; Clean Air Act; National Flood Insurance Program regulations; and any other applicable laws, regulations and executive orders (EO). General guidance for FEMA's EHP process is available on FEMA.gov. Specific applicant guidance on how to submit information for EHP review depends on the individual grant program. Applicants should contact their grant program officer to be put in contact with EHP staff responsible for assisting with their specific grant program. The FEMA EHP review process must be completed before funds are released to carry out the proposed project. Otherwise, FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies. FEMA may also need to perform a project closeout review to ensure the applicant complied with all required EHP conditions identified in the initial review. If ground is disturbed during construction, the applicant will monitor the ground disturbance, and if any potential archaeological resources are discovered, the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and FEMA. EO 11988, Floodplain Management, and EO 11990, Protection of Wetlands, require that all federal actions in or affecting the floodplain or wetlands be reviewed for opportunities to relocate, and be evaluated for social, economic, historical, environmental, legal, and safety considerations. FEMA's regulations at 44 C.F.R. Part 9 implement the EOs and require an eight-step review process if a proposed action is in a floodplain or wetland or has the potential to affect or be affected by a floodplain or wetland.

Article 49**Applicability of DHS Standard Terms and Conditions to Tribal Nations**

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to sub-recipients as a matter of law, regulation, or executive order. If the requirement does not apply to Tribal Nations, or there is a federal law or regulation exempting its application to Tribal Nations, then the acceptance by Tribal Nations, or acquiescence to DHS Standard Terms and Conditions does not change or alter its inapplicability to a Tribal Nation. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribal Nations where it does not already exist.

Article 50 Acceptance of Post Award Changes

Should FEMA determine that an error has been made in the award package, or if an administrative change must be made to the award package, recipients will be notified of the change in writing. Once the notification has been made, any subsequent requests for funds will indicate recipient acceptance of the changes to the award. Please email FEMA Grant Management Operations at ASK-GMD@fema.dhs.gov for any questions.

Article 51 Disposition of Equipment Acquired Under the Federal Award

When original or replacement equipment acquired under this award is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, the non-state recipient or subrecipient (including subrecipients of a state or Tribal Nation), must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. § 200.313(e). State recipients must follow the disposition requirements in accordance with state laws and procedures noted in 2 C.F.R. § 200.313(b). Tribal Nations must follow the disposition requirements in accordance with tribal laws and procedures noted in 2 C.F.R. § 200.313(b); and if such laws and procedures do not exist, then Tribal Nations must follow the disposition instructions in 2 C.F.R. § 200.313(e).

Article 52 Prior Approval for Modification of Approved Budget

Before making any change to the FEMA approved budget for this award, a written request must be submitted and approved by FEMA as required by 2 C.F.R. § 200.308. For purposes of non-construction projects, FEMA is using its discretion to impose an additional restriction under 2 C.F.R. § 200.308(i) regarding the transfer of funds among direct cost categories, programs, functions, or activities. For awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently \$350,000) and where the cumulative amount of such transfers exceeds or is expected to exceed 10% of the total budget FEMA last approved, transferring funds among direct cost categories, programs, functions, or activities is unallowable without prior written approval from FEMA. For purposes of awards that support both construction and non-construction work, 2 C.F.R. § 200.308(f)(9) requires the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work. Any deviations from a FEMA approved budget must be reported in the first Federal Financial Report (SF-425) that is submitted following any budget deviation, regardless of whether the budget deviation requires prior written approval.

Article 53 Build America, Buy America Act (BABAA) Required Contract Provision & Self-Certification

In addition to the DHS Standard Terms & Conditions regarding Required Use of American Iron, Steel, Manufactured Products, and Construction Materials, recipients and subrecipients of FEMA financial assistance programs that are subject to BABAA must include a Buy America Preference contract provision as noted in 2 C.F.R. § 184.4 and a contractor self-certification as required by the FEMA Buy America Preference in FEMA Financial Assistance Programs for Infrastructure Policy (FEMA Policy #207-22-0001). This requirement applies to all subawards, contracts, and purchase orders for work performed, or products supplied under the FEMA award subject to BABAA.

Article 54 Award Performance Goals

FEMA will measure the recipient's performance of the grant by comparing the number of items requested in its application, the numbers acquired (ordered, paid, and received) within the period of performance. In order to measure performance, FEMA may request information throughout the period of performance. In its final performance report submitted at closeout, the recipient is required to report on the recipients compliance with the applicable industry, local, state and national standards described in the NOFO.

Article 55 Indirect Cost Rate

2 C.F.R. § 200.211(b)(16) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the approved indirect cost rate associated with the award must be documented in the budget or other award materials approved by FEMA and maintained in the official award file.

Article 56 Incorporation of Information Bulletin No. 582

Information Bulletin No. 582 and any successor Information Bulletins are incorporated into the terms of this grant award.

Obligating document

1. Agreement No. EMW-2025-FG-02868	2. Amendment No. N/A	3. Recipient No. 586000668	4. Type of Action AWARD	5. Control No. WX01671N2026T		
6. Recipient Name and Address CITY OF STATESBORO 50 E MAIN ST STATESBORO, GA 30458		7. Issuing FEMA Office and Address Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646		8. Payment Office and Address FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742		
9. Name of Recipient Project Officer Justin Taylor		9a. Phone No. 9127643473	10. Name of FEMA Project Coordinator Assistance to Firefighters Grant Program		10a. Phone No. 1-866-274-0960	
11. Effective Date of This Action 09/21/2026	12. Method of Payment OTHER - FEMA GO	13. Assistance Arrangement COST SHARING		14. Performance Period 09/28/2026 to 09/27/2028 Budget Period 09/28/2026 to 09/27/2028		
15. Description of Action a. (Indicate funding data for awards or financial changes)						
Program Name Abbreviation	Assistance Listing No.	Accounting Data (ACCS Code)	Prior Total Award	Amount Awarded This Action + or (-)	Current Total Award	Cumulative Non-Federal Commitment
FG	97.044	2026-FK-GB01 - P410-xxxx-4101-D	\$0.00	\$634,545.45	\$634,545.45	\$63,454.55
Totals			\$0.00	\$634,545.45	\$634,545.45	\$63,454.55
b. To describe changes other than funding data or financial changes, attach schedule and check here: N/A						
16. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address) This field is not applicable for digitally signed grant agreements						

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)	DATE
18. FEMA SIGNATORY OFFICIAL (Name and Title)	DATE
Cynthia Spishak, Acting Associate Administrator Resilience	09/21/2026

CITY OF STATESBORO

COUNCIL

Tangie Johnson
Ginny Hendley
John C. Riggs
Shari Barr



Jonathan M McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager and Leah Harden, City Clerk

From: Cain Smith, City Attorney

Date: September 29, 2026

RE: October 6, 2026 City Council Agenda Items

Policy Issue: Consideration of a resolution amending the IGA with Bulloch County entered on February 17, 2026

Recommendation: Approval

Background: Original IGA caps cost of design and engineering services at \$1,000,000. City is prepared to accept a design and engineering proposal from Kimley-Horn in the amount of \$1,195,700.00. Amendment of IGA is required to allow City to do so.

Budget Impact: \$97,850 paid for by 2023 TSPLOST

Council Person and District: Shari Barr, District 5

Attachments: Proposed Amended IGA

**FIRST AMENDMENT TO INTERGOVERNMENTAL
AGREEMENT FOR ROAD IMPROVEMENTS**

This First Amendment to Intergovernmental Agreement for Road Improvements (hereinafter referred to as the “First Amendment”) is entered into this 6th day of October, 2026, by and between BULLOCH COUNTY, a political subdivision of the State of Georgia, acting by and through its governing authority, the BOARD OF COMMISSIONERS OF BULLOCH COUNTY, GEORGIA (hereinafter referred to as the “County”), and the MAYOR AND CITY COUNCIL OF STATESBORO, GEORGIA, a municipal corporation chartered and existing under the laws of the State of Georgia (hereinafter referred to as the “City”). The County and the City are sometimes referred to individually as a “Party” and collectively as the “Parties.”

WITNESSETH:

WHEREAS, the County and the City entered into that certain intergovernmental agreement dated February 17, 2026 (hereinafter referred to as the “Agreement”) to undertake improvements to Burkhalter Road, Harville Road, and Cawana Road (hereinafter referred to as the “Project”); and

WHEREAS, Exhibit B of the Agreement established a Project Budget of \$1,000,000.00 for design and engineering; and

WHEREAS, after soliciting and reviewing proposals from qualified engineering firms, the City is prepared to accept a proposal from Kimley-Horn in the amount of \$1,195,700.00 for design and engineering services for the Project;

WHEREAS, since the actual cost of design and engineering services exceeds the Project Budget of \$1,000,000.00 in Exhibit B of the Agreement, the parties desire to amend the Agreement to state the actual cost of design and engineering services in Exhibit B; and

Now, therefore, in consideration of the mutual promises, covenants, and agreements hereinafter set forth, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the County and the City agree to amend the Agreement as set forth herein:

Section 1. Exhibit B of the Agreement is hereby amended to read as set forth in the revised Exhibit B attached hereto and incorporated herein by reference.

Section 2. Except as expressly set forth herein, all other provisions of the Agreement remain unchanged and of full force and effect.

IN WITNESS WHEREOF, the Parties hereto have executed this First Amendment as of the date first above written.

BOARD OF COMMISSIONERS OF
BULLOCH COUNTY, GEORGIA

By: _____
David Bennett, Chairman

Attest: _____
Venus Mincey-White, Clerk

(SEAL)

MAYOR AND CITY COUNCIL OF
STATESBORO, GEORGIA

By: _____
Jonathan McCollar, Mayor

Attest: _____
Leah Harden, Clerk

(SEAL)

EXHIBIT B
PROJECT BUDGET

Budget for Design and Engineering - \$1,195,700.00

Budget for right-of-way acquisition – To Be Determined

Budget for Other Project Costs – To Be Determined

CITY OF STATESBORO

COUNCIL

Tangie Johnson, District 1
Vacant, District 2
Ginny Hendley, District 3
John Riggs, District 4
Shari Barr, District 5



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

MEMORANDUM

To: Charles Penny, City Manager
Jason Boyles, Assistant City Manager

From: Brad Deal, P.E., Director of Public Works and Engineering

Date: September 29, 2026

RE: Recommendation to approve a Master Services Agreement and Task Order#1 with Kimley-Horn and Associates, Inc. for design services for the Burkhalter Road Transportation Improvements Project, ENG-123i (Cawana Road at Burkhalter Intersection Improvements) and ENG-124h (Burkhalter Road Widening from Herman Rushing Road to Fair Rd)

Policy Issue: Purchasing

Recommendation: Staff recommends approval of a contract with Kimley-Horn for engineering services for the Burkhalter Road Transportation Improvements Project.

Background: The proposed project includes widening of Burkhalter Road from Herman Rushing Road to SR 67, as well as intersection improvements on Burkhalter Road at Cawana Road and SR 67. The City advertised a Request for Qualifications (RFQ) for engineering design services for the project in April and May of 2026. Responses were received from eleven firms. Following the GDOT procurement policies, a committee of staff members comprised of Bulloch County and City staff reviewed and scored the submittals based on criteria listed in the RFQ. Four firms were short-listed and asked to submit technical approach proposals, which were then scored by the committee and combined with the scoring of the qualifications, experience, and workload capacity. Kimley-Horn has been selected by the committee as the most qualified firm for the project.

The scope of the initial task order includes concept development, database preparation, environmental document, preliminary plans, and public outreach. The actual cost will be based on hours worked for services in the scope.

Budget Impact: The City and County will each be responsible for \$597,850 for the services included in this task order. The City has \$500,000 budgeted in FY 2027 for ENG-123i, and \$500,000 budgeted in ENG-124h in 2023 TSPLOST Funds, that will be allocated to this project.

Council Person and District: Shari Barr, District 5

Attachments: Master Services Agreement and Task Order#1 submitted by Kimley-Horn

Copy: Darren Prather, Director of Central Services
Cindy West, Director of Finance
Cain Smith, City Attorney



September 30, 2026

Mr. Brad Deal, PE
Director of Public Works and Engineering
City of Statesboro, Georgia
50 East Main Street
Statesboro, Georgia 30458

Re: ***Proposal for Master Services Agreement for Continuing Professional Services and the Burkhalter Road Transportation Improvements Project
City of Statesboro, Georgia***

Dear Brad:

Kimley-Horn and Associates, Inc. ("Kimley-Horn" or "Consultant") is pleased to offer this proposal to the City of Statesboro, Georgia ("City" or "Client") for providing transportation engineering services for the design of roadway and intersection improvements along Burkhalter Road located in Statesboro, Georgia.

As one of the nation's premier design consulting firms, we are primarily known for one thing: making our clients successful. The City has become well-acquainted with Kimley-Horn's expertise in roadway, drainage, and structural engineering in Bulloch County, and we are excited to expand our services to the City of Statesboro. Our multidisciplinary planning and design personnel including transportation planners, landscape architects, utility designers, and roadway engineers work collaboratively to ensure fully integrated deliverables, fulfilled municipal initiatives, and enhanced services.

Based on our understanding and as requested by the City's Project Management Consultant (PMC) on September 25, 2026, we have enclosed the following:

1. Master Services Agreement (MSA) between Client and Consultant for Continuing Professional Services
2. Individual Project Order (IPO) No. 1 for the Burkhalter Road Transportation Improvements Project

Regarding number 2 above, our proposed scope of services, schedule, and compensation are detailed in the attached IPO consisting of sixteen (16) pages. Scope items will include concept development, database preparation, environmental studies, preliminary plans, and public involvement.

We appreciate the opportunity to provide these services to you, and we look forward to furthering our partnership. Please contact us if you have any questions at rhodes.hunt@kimley-horn.com.

Sincerely,

Rhodes Hunt, PE
Vice President/Project Manager

Drew Talley, PE
Deputy Project Manager

Cc: John Washington, PE, PLS, Atlas Technical Consultants

Attachments: Draft MSA between Client and Consultant for Continuing Professional Services
IPO No. 01 – Burkhalter Road Transportation Improvements

**MASTER AGREEMENT BETWEEN CLIENT AND
KIMLEY-HORN AND ASSOCIATES, INC. FOR CONTINUING PROFESSIONAL SERVICES**

THIS AGREEMENT is made this ____ day of October, 2026, by and between the **CITY OF STATESBORO, GEORGIA** ("Client") and **KIMLEY-HORN AND ASSOCIATES, INC.** and affiliated companies ("Consultant"). This Agreement sets forth the terms whereby the Consultant will provide professional services on one or more projects (with respect to each engagement, the "Project"), with the specifics of each engagement to be set forth in an Individual Project Order ("IPO"). If the IPO is executed by an affiliated company of Consultant, the IPO shall incorporate the terms of this Agreement as if signed by the affiliated company.

- 1) Scope of Services and Additional Services. The Consultant will perform only the services set forth in IPOs ("Services"). Any services that are not set forth in the scope of Services described in an IPO(s) will constitute additional services ("Additional Services"). If requested by the Client and agreed to by the Consultant, the Consultant will perform Additional Services, which shall be governed by these provisions. Unless otherwise agreed to in writing, the Client shall pay the Consultant for any Additional Services an amount based upon the Consultant's then-current hourly rates plus an amount to cover certain direct expenses including in-house reproduction, postage, supplies, digital data storage and security, and local mileage. Other direct expenses will be billed at 1.15 times cost.
- 2) Client's Responsibilities. In addition to other responsibilities herein or imposed by law, the Client shall:
 - a) Designate in writing a person to act as the Client's representative, such person having complete authority to transmit instructions, receive information, and make or interpret the Client's decisions.
 - b) Provide all criteria and information as to the Client's requirements, objectives and expectations for the Project, and all standards of development, design, or construction.
 - c) Provide the Consultant all available studies, plans, or other documents pertaining to the Project, such as surveys, engineering data, environmental information, etc., all of which the Consultant may rely upon.
 - d) Arrange for access to the site and other property as required for the Consultant to provide its Services.
 - e) Review all documents or reports presented by the Consultant and communicate decisions pertaining thereto within a reasonable time so as not to delay the Consultant.
 - f) Furnish approvals and permits for all government authorities having jurisdiction over the Project and approvals and consents from other parties as may be necessary.
 - g) Obtain any independent accounting, legal, insurance, cost estimating, and feasibility services required by the Client.

- h) Give prompt written notice to the Consultant whenever the Client becomes aware of any development that affects the Consultant's Services, or any defect or nonconformance in any aspect of the Project.
- 3) Period of Services. The Consultant shall begin work on each IPO after receipt of a fully executed copy of the IPO. This Agreement and the rates of compensation in IPOs are agreed to in anticipation of conditions permitting orderly and continuous progress of the Project through completion of the Services. Times for performance shall be extended as necessary for delays or suspensions due to circumstances that the Consultant does not control. If such suspension or delay extends for more than six months, the Consultant's compensation shall be renegotiated.
- 4) Compensation for Services.
- a) The Consultant's compensation shall be as stated herein, unless otherwise stated in the IPO. The Client shall pay the Consultant an amount based upon the Consultant's then-current hourly rates plus an amount to cover certain direct expenses including in-house reproduction, postage, supplies, digital data storage and security, and local mileage. Other direct expenses will be billed at 1.15 times cost.
 - b) If the Consultant's compensation is on an hourly basis, estimated fees and expenses incurred by the Consultant exceeding any estimates set forth in the IPO shall be the liability of the Client.
- 5) Method of Payment.
- a) Invoices will be submitted periodically for Services performed and expenses incurred. Payment of each invoice will be due within 25 days of receipt. The Client shall also pay any applicable sales tax. All retainers will be held by the Consultant and applied against the final invoice. Interest will be added to accounts not paid within 25 days at the maximum rate allowed by law. If the Client fails to make any payment due the Consultant under this or any other agreement within 30 days after the Consultant's transmittal of its invoice, the Consultant may, after giving notice to the Client, suspend services and withhold deliverables until all amounts due are paid in full.
 - b) The Client will remit all payments electronically to:
 - Account Name: KIMLEY-HORN AND ASSOCIATES, INC.
 - Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94104
 - Account Number: 2073089159554
 - ABA#: 121000248
 - c) The Client will send the Project number, invoice number, and other remittance information by e-mail to payments@kimley-horn.com at the time of payment.

- d) If the Client relies on payment or proceeds from a third party to pay Consultant and Client does not pay Consultant's invoice within 60 days of receipt, Consultant may communicate directly with such third party to secure payment.
 - e) If the Client objects to an invoice, it must advise the Consultant in writing giving its reasons within 14 days of receipt of the invoice or the Client's objections will be waived, and the invoice shall conclusively be deemed due and owing. If the Client objects to only a portion of the invoice, payment for all other portions remains due.
 - f) If the Consultant initiates legal proceedings to collect payment, it shall recover, in addition to all amounts due, its reasonable attorneys' fees, reasonable experts' fees, and other expenses related to the proceedings. Such expenses shall include the cost, at the Consultant's normal hourly billing rates, of the time devoted to such proceedings by its employees.
 - g) The Client agrees that the payment to the Consultant is not subject to any contingency or condition. The Consultant may negotiate payment of any check tendered by the Client, even if the words "in full satisfaction" or words intended to have similar effect appear on the check without such negotiation being an accord and satisfaction of any disputed debt and without prejudicing any right of the Consultant to collect additional amounts from the Client.
- 6) Use of Deliverables. All documents, data, and other deliverables prepared by the Consultant are related exclusively to the Services described in the IPO and may be used only if the Client has satisfied all of its obligations under this Agreement. They are not intended or represented to be suitable for use or reuse by the Client or others on extensions of this Project or on any other project. Any modifications by the Client to any of the Consultant's deliverables, or any reuse of the deliverables without written authorization by the Consultant will be at the Client's sole risk and without liability to the Consultant, and the Client shall indemnify, defend and hold the Consultant harmless from all claims, damages, losses and expenses, including but not limited to attorneys' fees, resulting therefrom. The Consultant's electronic files and source code remain the property of the Consultant and shall be provided to the Client only if expressly provided for in the IPO. Any electronic files not containing an electronic seal are provided only for the convenience of the Client and use of them is at the Client's sole risk. In the case of any defects in the electronic files or any discrepancies between them and the hardcopy of the deliverables prepared by the Consultant, the hardcopy shall govern.
- 7) Intellectual Property. Consultant may use or develop its proprietary software, patents, copyrights, trademarks, trade secrets, and other intellectual property owned by Consultant or its affiliates ("Intellectual Property") in the performance of this Agreement. Intellectual Property, for purposes of this section, does not include deliverables specifically created for the Client pursuant to this Agreement and use of such deliverables is governed by section 6 of this Agreement. Consultant maintains all interest in and ownership of its Intellectual Property and conveys no rights in the Intellectual Property to Client,

unless otherwise agreed to in writing. Any enhancements of Intellectual Property made during the performance of this Agreement are solely owned by Consultant and its affiliates. If Consultant's Services include providing Client with access to or a license for Consultant's (or its affiliates') proprietary software or technology, Client agrees to the Terms of Service set forth at <https://www.khtsinc.com/terms-of-Service/> which terms are incorporated herein by reference.

- 8) Opinions of Cost. Because the Consultant does not control the cost of labor, materials, equipment, or services furnished by others, methods of determining prices, or competitive bidding or market conditions, any opinions rendered as to costs, including but not limited to the costs of construction and materials, are made solely based on its judgment as a professional familiar with the industry. The Consultant cannot and does not guarantee that proposals, bids or actual costs will not vary from its opinions of cost. If at any time the Client wishes greater assurance as to the amount of any cost, it shall employ an independent cost estimator. Consultant's services required to bring costs within any limitation established by the Client will be paid for as Additional Services.
- 9) Termination. The obligation to provide further services under this Agreement may be terminated by either party upon seven days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof, or upon thirty days' written notice for the convenience of the terminating party. The Consultant shall be paid for all services rendered and expenses incurred to the effective date of termination, and other reasonable expenses incurred by the Consultant as a result of such termination.
- 10) Standard of Care. The standard of care applicable to Consultant's Services will be the degree of care and skill ordinarily exercised by consultants performing the same or similar services in the same locality at the time the Services are provided. No warranty, express or implied, is made or intended by the Consultant's performance of services, and it is agreed that the Consultant is not a fiduciary with respect to the Client.
- 11) LIMITATION OF LIABILITY. In recognition of the relative risks and benefits of the Project to the Client and the Consultant, the risks are allocated such that, to the fullest extent allowed by law, and notwithstanding any other provisions of this Agreement or the existence of applicable insurance coverage, that the total liability, in the aggregate, of the Consultant and the Consultant's officers, directors, employees, agents, and subconsultants to the Client or to anyone claiming by, through or under the Client, for any and all claims, losses, costs, attorneys fees, or damages whatsoever arising out of or in any way related to the services under this Agreement from any causes, including but not limited to, the negligence, professional errors or omissions, strict liability or breach of contract or any warranty, express or implied, of the Consultant or the Consultant's officers, directors, employees, agents, and subconsultants shall not exceed twice the total compensation received by the Consultant

under the IPO or \$50,000, whichever is greater. An increase to this limitation of liability may be negotiated for additional fee. This Section is intended solely to limit the remedies available to the Client or those claiming by or through the Client, and nothing in this Section shall require the Client to indemnify the Consultant.

- 12) Mutual Waiver of Consequential Damages. In no event shall either party be liable to the other for any consequential, incidental, punitive, or indirect damages including but not limited to loss of income or loss of profits.
- 13) Professional Liability Insurance. Consultant will maintain a professional liability insurance policy for the Services provided by Consultant during the course of this Agreement.
- 14) Construction Costs. Under no circumstances shall the Consultant be liable for extra costs or other consequences due to changed or unknown conditions or related to the failure of contractors to perform work in accordance with the plans and specifications. Consultant shall have no liability whatsoever for any costs arising out of the Client's decision to obtain bids or proceed with construction before the Consultant has issued final, fully approved plans and specifications. The Client acknowledges that all preliminary plans are subject to substantial revision until plans are fully approved and all permits obtained.
- 15) Certifications. All requests for the Consultant to execute certificates, lender consents, or other third-party reliance letters must be submitted to the Consultant at least 14 days prior to the requested date of execution. The Consultant shall not be required to execute certificates, consents, or third-party reliance letters that are inaccurate, that relate to facts of which the Consultant does not have actual knowledge, or that would cause the Consultant to violate applicable rules of professional responsibility.
- 16) Dispute Resolution. All claims arising out of this Agreement shall be submitted first to mediation in accordance with the American Arbitration Association as a condition precedent to litigation. Any mediation or civil action by the Client must be commenced within one year of the accrual of the cause of action asserted but in no event later than allowed by applicable statutes.
- 17) Construction Phase Services.
 - a) If the Consultant prepares construction documents and the Consultant is not retained to make periodic site visits, the Client assumes all responsibility for interpretation of the documents and for construction observation, and the Client waives any claims against the Consultant in any way connected thereto.
 - b) The Consultant shall have no responsibility for any contractor's means, methods, techniques, equipment choice and usage, equipment maintenance and inspection, sequence, schedule, safety

programs, or safety practices, nor shall Consultant have any authority or responsibility to stop or direct the work of any contractor. The Consultant's visits will be for the purpose of observing construction and reporting to the Client whether the contractors' work generally conforms to the construction documents prepared by the Consultant. Consultant neither guarantees the performance of contractors, nor assumes responsibility for any contractor's failure to perform its work in accordance with the contract documents.

- c) The Consultant is not responsible for any duties assigned to it in the construction contract that are not expressly provided for in this Agreement. The Client agrees that each contract with any contractor shall state that the contractor shall be solely responsible for job site safety and for its means and methods; that the contractor shall indemnify the Client and the Consultant for all claims and liability arising out of job site accidents; and that the Client and the Consultant shall be made additional insureds under the contractor's general liability insurance policy.

18) Hazardous Substances. Consultant shall not be a custodian, transporter, handler, arranger, contractor, or remediator with respect to hazardous substances and conditions. Consultant's Services will be limited to analysis, recommendations, and reporting, including, when agreed to, plans and specifications for isolation, removal, or remediation. The Consultant shall notify the Client of unanticipated hazardous substances or conditions of which the Consultant actually becomes aware. The Consultant may stop affected portions of its Services until the hazardous substance or condition is eliminated.

19) Assignment and Subcontracting. This Agreement gives no rights or benefits to anyone other than the Client and the Consultant, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole benefit of the Client and the Consultant. The Client shall not assign or transfer any rights under or interest in this Agreement, or any claim arising out of the performance of services by Consultant, without the written consent of the Consultant. The Consultant reserves the right to augment its staff with subconsultants as it deems appropriate due to project logistics, schedules, or market conditions. If the Consultant exercises this right, the Consultant will maintain the agreed-upon billing rates for services identified in this Agreement or the IPO, regardless of whether the services are provided by in-house employees, contract employees, or independent subconsultants.

20) Confidentiality. The Client consents to the Consultant's use and dissemination of photographs of the Project and to the use by the Consultant of facts, data and information obtained by the Consultant in the performance of its Services. If, however, any facts, data or information are specifically identified in writing by the Client as confidential, the Consultant shall use reasonable care to maintain the confidentiality of that material.

21) Miscellaneous Provisions. This Agreement is to be governed by the law of the State where the Project is located. This Agreement and each executed IPO contain the entire and fully integrated agreement between the parties, and supersedes all prior and contemporaneous negotiations, representations, agreements, or understandings, whether written or oral. Except as provided in Section 1, this Agreement can be supplemented or amended only by a written document executed by both parties. Any conflicting or additional terms on any purchase order issued by the Client shall be void and are hereby expressly rejected by the Consultant. If Client requires Consultant to register with or use an online vendor portal for payment or any other purpose, any terms included in the registration or use of the online vendor portal that are inconsistent or in addition to these terms shall be void and shall have no effect on Consultant or this Agreement. Any provision in this Agreement that is unenforceable shall be ineffective to the extent of such unenforceability without invalidating the remaining provisions. The non-enforcement of any provision by either party shall not constitute a waiver of that provision or affect the enforceability of that provision or the remainder of this Agreement.

CITY OF STATESBORO, GEORGIA

KIMLEY-HORN AND ASSOCIATES, INC.

SIGNATURE: _____

SIGNATURE: Rhodes A HS

NAME: _____

NAME: Rhodes Hunt, PE

TITLE: _____

TITLE: Vice President

DATE: _____

DATE: September 30, 2026

WITNESS:

KIMLEY-HORN AND ASSOCIATES, INC.

Recommended by: _____
Charles Penny, City Manager

APPROVED AS TO FORM:

I. Cain Smith, City Attorney

ATTEST:

CITY OF STATESBORO

By: _____
Leah Harden, City Clerk

By: _____
Jonathan McCollar, Mayor

Request for Information

Please return this information with your signed contract; failure to provide this information could result in delay in starting your project

Client Identification

Full, Legal Name of Client					
Mailing Address for Invoices					
Federal ID Number					
Contact for Billing Inquiries					
Contact's Phone and e-mail					
Client is (check one)	Owner		Agent for Owner		Unrelated to Owner

Property Identification

	Parcel 1	Parcel 2	Parcel 3	Parcel 4
Street Address				
County in which Property is Located				
Tax Assessor's Number(s)				

Property Owner Identification

	Owner 1	Owner 2	Owner 3	Owner 4
Owner(s) Name				
Owner(s) Mailing Address				
Owner's Phone No.				
Owner of Which Parcel #?				

Project Funding Identification – List Funding Sources for the Project

Attach additional sheets if there are more than 4 parcels or more than 4 owners

Individual Project Order No. 1

**Burkhalter Road
Transportation Improvements Project**

INDIVIDUAL PROJECT ORDER NUMBER 01

Describing a specific agreement between the **CITY OF STATESBORO, GEORGIA** (“the Client” or “the City”) and **KIMLEY-HORN AND ASSOCIATES, INC.** (“the Consultant”) and in accordance with the terms of the Master Agreement for Continuing Professional Services dated the _____ day of October 2026, the terms of which are incorporated herein by reference.

PROJECT UNDERSTANDING

The City and Bulloch County entered into an Intergovernmental Agreement (IGA) to advance the design of roadway and intersection improvements along an approximately 0.9-mile-long segment of Burkhalter Road from Langston Chapel Road to east of Herman Rushing Road (“the Project”). These improvements will likely consist of widening Burkhalter Road to a three-lane urban roadway with storm drainage and nonmotorist accommodations; traffic signal and intersection improvements at SR 67/Fair Road; and a roundabout at Cawana Road. Auxiliary turn lane improvements will be evaluated along the corridor including at Herman Rushing Road.

This Individual Project Order (IPO) will include the services necessary to prepare an approved concept and preliminary plans. Accordingly, a topographic, property, and utility database will be developed, geotechnical investigations will be completed, and traffic studies including Intersection Control Evaluations (ICE) will be performed. Following the completion of the preliminary design, right-of-way and final plans will be developed as part of a separate IPO to advance the Project for construction.

SCOPE OF SERVICES

The Consultant shall perform the services described in Attachment “A” – Cost Proposal, dated September 4, 2026, and consisting of fourteen (14) pages (the “Services”). Specific Tasks are identified below, and subtasks and their corresponding assumptions are further described in Attachment “A”:

1. Task 1 – Concept Development
2. Task 2 – Database Preparation
3. Task 3 – Environmental Document
4. Task 4 – Preliminary Plans
5. Task 8 – Special Studies
6. Task 9 – Public Involvement

Task 8 – Special Studies will only be performed on an as-needed basis once authorized by the Client. Tasks 5 through 7 (i.e., Right of Way Plans, Final Plans, and Construction Services) will be scoped as part of a separate IPO when requested by the Client and upon completion of the Services.

SCHEDULE

The Consultant will provide the Services as expeditiously as practicable on a mutually agreed milestone schedule to be finalized following execution of this Agreement. An approximate milestone schedule is shown below.

Description	Completion
Notice to Proceed (NTP)	13-OCT-2026
Project Kickoff Meeting	27-OCT-2026
Database Preparation	26-FEB-2027
Concept Review Meeting	27-JUL-2027
Public Information Open House (PIOH)	26-AUG-2027
Concept Approval	12-OCT-2027
Preliminary Field Plan Review	13-JUN-2028
Preliminary Plan Approval	15-AUG-2028

INFORMATION PROVIDED BY THE CLIENT

The Consultant shall be entitled to rely on the completeness and accuracy of all information provided by the City, the City’s consultants, or representatives. The City shall provide all information requested by the Consultant during the Project.

COMPENSATION

The Consultant’s labor fee will be billed on an hourly basis plus expenses for Tasks 1 through 4 and for Tasks 8 and 9 as shown on the following page. Subconsultant Services will be performed for the Total Lump Sum Fee listed on the following page.

Task	Description	Fee	Fee Type
1	Concept Development	\$319,830	Hourly NTE
2	Database Preparation	\$20,900	Hourly NTE
3	Environmental Document	\$5,540	Hourly NTE
4	Preliminary Plans	\$454,420	Hourly NTE
8	Special Studies	\$49,180	Hourly NTE
9	Public Involvement	\$25,730	Hourly NTE
	<i>Total NTE Fee (Kimley-Horn only)</i>	<i>\$875,600</i>	
	Topographic Survey	\$109,900	Lump Sum
	Traffic Data Collection	\$11,500	Lump Sum
	Subsurface Utility Investigation	\$60,500	Lump Sum
	Geotechnical Investigations	\$138,200	Lump Sum
	<i>Total Lump Sum Fee (Subconsultants)</i>	<i>\$320,100</i>	
	Total Budget	\$1,195,700	

The Consultant will not exceed the NTE budget or Total Lump Sum Fee without authorization from the Client. NTE fee estimates are for general budgeting purposes only, and the actual fees may be more or less than the estimates. A percentage of labor fee will be added to each invoice to cover certain expenses such as telecommunications, in-house reproduction, postage, supplies, project related computer time, and local mileage. Lump Sum Subconsultant Services will be invoiced monthly based upon the overall percentage of Services performed, and Kimley-Horn reserves the right to reallocate budget amounts amongst NTE and Lump Sum tasks as necessary. Payment will be due within 25 days of your receipt of the invoice and should include the invoice number and the Consultant's project number. All permitting, application or similar Project fees will be paid directly by the City.

ADDITIONAL SERVICES

Any services not specifically provided for in the Services identified above, such as NEPA, SUE QL-B, utility design, special culvert or retaining wall design, right-of-way plans or acquisition services, final plans and bid documents, construction phase services, agency permitting, or additional meetings and coordination not described in the Services, as well as any changes in the scope requested by the Client, will be considered Additional Services and will be negotiated and performed under a separate agreement.

ACCEPTED:

CITY OF STATESBORO, GEORGIA

KIMLEY-HORN AND ASSOCIATES, INC.

SIGNATURE: _____

SIGNATURE: Rhodes & HS

NAME: _____

NAME: Rhodes Hunt, PE

TITLE: _____

TITLE: Vice President/Project Manager

DATE: _____

DATE: September 30, 2026

Attachment A

Cost Proposal September 4, 2026

Georgia Department of Transportation

COST PROPOSAL

Proj. No.: RFQ-2026-115

PI No.: N/A

Prime: Kimley-Horn

Date: 4-Sep-2026

Project: Burkhalter Road Transportation Improvements Project

County: Bulloch

Contract Type: Hourly NTE

Fixed Fee %:

Master Contract: RFQ-2026-115

Contract Expiration: 12/31/2030

Task Order No: 1

Cost Summary by Firm

			Maximum Fixed Fee Amounts by Firm	DBE (Yes/No)	DBE Goal >	N/A
		Estimated Amounts by Firm			Estimated DBE Participation	Estimated DBE %
TOTALS ==>		\$ 1,195,700.00	\$ -		\$ 109,900.00	9.2%
Prime:	Kimley-Horn	\$ 887,100.00	\$ -	No		
Subs:	Settimio	\$ 109,900.00	\$ -	Yes	\$ 109,900.00	9.2%
	T2 UES	\$ 60,500.00	\$ -	No		
	Terracon	\$ 138,200.00	\$ -	No		

Georgia Department of Transportation
COST PROPOSAL

Proj. No.: RFQ-2026-115
PI No.: N/A
Prime: Kimley-Horn
Date: 4-Sep-2026

Project: Burkhalter Road Transportation Improvements Project
County: Bulloch
Master Contract: RFQ-2026-115
Contract Type: Hourly NTE
Contract Expiration: 31-Dec-30
Fixed Fee %:
Task Order No: 1

Include a column for each discipline tab included in the proposal.
Ensure formulas link to the corresponding discipline tab.

Cost Summary										
By Phase / Discipline / Firm										
Phase	Phase Description	Total Fee	Kimley-Horn	Kimley-Horn	Kimley-Horn	Kimley-Horn	Settimio	T2 UES	Terracon	
			Project Management	Roadway Design	Traffic Operations	Environmental	Survey	SUE	Geotechnical	
	Totals	\$ 1,195,700.00	\$ 82,690.00	\$ 631,840.00	\$ 138,880.00	\$ 33,690.00	\$ 109,900.00	\$ 60,500.00	\$ 138,200.00	
1	Concept Development	\$ 331,330.00	\$ 28,980.00	\$ 171,680.00	\$ 96,980.00	\$ 33,690.00	\$ -	\$ -	\$ -	
2	Database Preparation	\$ 191,300.00	\$ 5,030.00	\$ 15,870.00	\$ -	\$ -	\$ 109,900.00	\$ 60,500.00	\$ -	
3	Environmental Document	\$ 5,540.00	\$ -	\$ 5,540.00	\$ -	\$ -	\$ -	\$ -	\$ -	
4	Preliminary Plans	\$ 513,420.00	\$ 19,320.00	\$ 407,690.00	\$ 27,410.00	\$ -	\$ -	\$ -	\$ 59,000.00	
5	Right of Way Plans	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
6	Final Plans	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
7	Construction Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
8	Special Studies	\$ 128,380.00	\$ 3,630.00	\$ 31,060.00	\$ 14,490.00	\$ -	\$ -	\$ -	\$ 79,200.00	
9	Public Involvement	\$ 25,730.00	\$ 25,730.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Tab Name>>			PM1	Rd1	Trf1	Env1	Srv1	SUE1	OMT1	

DBE (Yes or No)		No	No	No	No	Yes	No	No	
DBE Participation	\$ 109,900.00	\$ -	\$ -		\$ -	\$ 109,900.00	\$ -	\$ -	
DBE %	9.2%					9.2%			
Contract DBE Goal %	N/A								

Hours Summary										
By Phase / Firm										
Phase	Phase Description	Total Hours	Kimley-Horn	Kimley-Horn	Kimley-Horn	Kimley-Horn	Settimio	T2 UES	Terracon	
			Project Management	Roadway Design	Traffic Operations	Environmental	Survey	SUE	Geotechnical	
	Totals	5,238	252	2,664	558	144	634	455	531	-
1	Concept Development	1,300	84	696	376	144	-	-	-	-
2	Database Preparation	1,165	16	60	-	-	634	455	-	-
3	Environmental Document	16	-	16	-	-	-	-	-	-
4	Preliminary Plans	2,183	56	1,768	118	-	-	-	241	-
5	Right of Way Plans	-	-	-	-	-	-	-	-	-
6	Final Plans	-	-	-	-	-	-	-	-	-
7	Construction Services	-	-	-	-	-	-	-	-	-
8	Special Studies	490	12	124	64	-	-	-	290	-
9	Public Involvement	84	84	-	-	-	-	-	-	-

COST PROPOSAL

PI No.: N/A

Date: 4-Sep-2026

Project: **Burkhalter Road Transportation Improvements Project**
 County: **Bulloch**
 Contract Type: **Hourly NTE**
 Fixed Fee %:

Master Contract: **RFQ-2026-115**
 Contract Expiration: **12/31/2030**
 Task Order No: **1**

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Hours & Cost Estimate

Phase	Description	Assumptions / Notes	Total Hours	Total Cost	Total Other Direct Costs	Fixed Fee @	Total Labor Cost	Direct Labor Cost	Indirect Costs (Overhead) @	FCCM @	
		TOTALS ⇨	252	\$ 82,690.00	\$ -	\$ -	\$ 82,690.00	\$ 82,690.00	\$ -	\$ -	

Staff Type / Project	Hourly Rates	Hours
Project Manager	\$150.00	100
Senior Analyst	\$120.00	150
Analyst	\$90.00	200
Junior Analyst	\$60.00	100
Support Staff	\$30.00	50
Travel	\$100.00	10
Other	\$50.00	5
Total		615

			Total	P8 Principal in Charge	P6 Project Manager	P4 Project Engineer	N4 Administrative							
	TOTALS ==>		252	64	94	74	20		-	-	-	-	-	-
1	Concept Development		84	36	24	12	12		-	-	-	-	-	-
2	Database Preparation		16	-	10	6	-		-	-	-	-	-	-
3	Environmental Document		-	-	-	-	-		-	-	-	-	-	-
4	Preliminary Plans		56	24	16	8	8		-	-	-	-	-	-
5	Right of Way Plans		-	-	-	-	-		-	-	-	-	-	-
6	Final Plans		-	-	-	-	-		-	-	-	-	-	-
7	Construction Services		-	-	-	-	-		-	-	-	-	-	-
8	Special Studies		12	-	6	6	-		-	-	-	-	-	-
9	Public Involvement		84	4	38	42	-		-	-	-	-	-	-

Other Direct Costs

[illegible][illegible]

Georgia Department of Transportation
COST PROPOSAL

Proj. No.: RFQ-2026-115
PI No.: N/A
Prime: Kimley-Horn
Date: 4-Sep-2026

Project: Burkhalter Road Transportation Improvements Project
County: Bulloch
Contract Type: Hourly NTE
Fixed Fee %:
Master Contract: RFQ-2026-115
Contract Expiration: 12/31/2030
Task Order No: 1

Discipline: **Kimley-Horn**
Project Management

Hours & Cost Estimate

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

			Total Hours	P8 Principal in Charge	P6 Project Manager	P4 Project Engineer	N4 Administrative	-	-	-	-	-	-	-
3	Environmental Document	Assumptions / Notes	-	-	-	-		-	-	-	-	-	-	-
	Project Management – Coordination Meetings		-											
	Project Management – Schedule Management/Updates		-											
	Project Administration (Contracting, Invoicing, etc.)		-											
	Review Environmental Submittals		-											
			-											
			Total Hours	P8 Principal in Charge	P6 Project Manager	P4 Project Engineer	N4 Administrative	-	-	-	-	-	-	-
4	Preliminary Plans	Assumptions / Notes	56	24	16	8	8		-	-	-	-	-	-
	Project Management - Coordination Meetings	PIC Only, See Rd1, 9 months	8	8										
	Project Management - Schedule Management/Updates	9 months	16		8	8								
	Project Administration (Contracting, Invoicing, etc.)	9 months	16		8		8							
	Coordinate/Attend Constructability Review		-											
	Review PFPR Submittals, Request	PIC Only, See Rd1	8	8										
	Attend PFPR	PIC Only, See Rd1	4	4										
	Review PFPR Responses	PIC Only, See Rd1	4	4										
			-											
			Total Hours	P8 Principal in Charge	P6 Project Manager	P4 Project Engineer	N4 Administrative	-	-	-	-	-	-	-
			Total Hours	P8 Principal in Charge	P6 Project Manager	P4 Project Engineer	N4 Administrative	-	-	-	-	-	-	-
8	Special Studies	Assumptions / Notes	12	-	6	6	-	-	-	-	-	-	-	-
	Prepare for, attend and document three (3) additional virtual coordination meetings with adjacent developments	2 attendees assumed	12		6	6								
			-											
			Total Hours	P8 Principal in Charge	P6 Project Manager	P4 Project Engineer	N4 Administrative	-	-	-	-	-	-	-
9	Public Involvement	Assumptions / Notes	84	4	38	42	-	-	-	-	-	-	-	-
	Project Management – Coordination Meetings	Covered by Row 55	-											
	Project Management – Schedule Management/Updates	Covered by Row 56	-											
	Project Administration (Contracting, Invoicing, etc.)	Covered by Row 57	-											
	Review Public Involvement Plan		-											
	Attend PIOH, Review Comments & Responses	1 in-person PIOH prep and materials, attendance, and PIOH Synopsis, includes 3 attendees	40	4	16	20								
	Attend PHOH, Review Comments & Responses		-											
	Participate in CAC Organization and Meetings		-											
	Participate in Local Government Meetings	In-person meetings at City Council and County BOC (2 total meetings), includes 2 attendees and prep	32		16	16								
	Meetings, Conversations with Individual Property Owners		-											
	Prepare for, Attend Key Stakeholder Meetings		-											
	Prepare for, Attend EJ Community Meetings		-											
	Prepare for, Attend Neighborhood Meetings		-											
	Prepare for, Attend Special Interest Group Meetings		-											
	Prepare for, attend and document three (3) virtual coordination meetings with adjacent developments	2 attendees assumed	12		6	6								

Georgia Department of Transportation
COST PROPOSAL

Proj. No.: RFQ-2026-115
PI No.: N/A
Prime: Kimley-Horn
Date: 4-Sep-2026

Project: Burkhalter Road Transportation Improvements Project
County: Bulloch
Contract Type: Hourly NTE
Fixed Fee %:
Master Contract: RFQ-2026-115
Contract Expiration: 12/31/2030
Task Order No: 1

Discipline: **Kimley-Horn**
Roadway Design

Hours & Cost Estimate

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS.

Phase	Description	Assumptions / Notes	Total Hours	Total Cost	Total Other Direct Costs	Fixed Fee @	Total Labor Cost	Direct Labor Cost	Indirect Costs (Overhead) @	FCCM @	
		TOTALS ==>	2,664	\$ 631,840.00	\$ 1,420.00	\$ -	\$ 630,420.00	\$ 630,420.00	\$ -	\$ -	

<<CLICK BUTTON TO LEFT SHOW OR HIDE PHASE SUMMARY

Staff Type / Project Hourly Rates / Hours

			Total	P8 Principal in Charge	P6 Project Manager	P4 Project Engineer	P3 Engineer	P2 Engineer - Jr.			
OTALS ==>			2,664	4	360	780	296	1,224	-	-	
1	Concept Development		696	-	130	236	36	294	-	-	
2	Database Preparation		60	-	16	24	-	20	-	-	
3	Environmental Document		16	4	8	4	-	-	-	-	
4	Preliminary Plans		1,768	-	174	484	260	850	-	-	
5	Right of Way Plans		-	-	-	-	-	-	-	-	
6	Final Plans		-	-	-	-	-	-	-	-	
7	Construction Services		-	-	-	-	-	-	-	-	
8	Special Studies		124	-	32	32	-	60	-	-	
9	Public Involvement		-	-	-	-	-	-	-	-	

Phase Level Summary - Other Direct Costs

Other Direct Costs

Phase	Description		Total Other Direct Costs	Express/Mail /Courier	Lodging	Meals	Mileage	Parking	Reproduction /Printing	Car Rental	
		TOTALS ==>	\$ 1,420	\$ -	\$ -	\$ -	\$ 720	\$ -	\$ 700	\$ -	\$ -
1	Concept Development		\$ 750				\$ 250		\$ 500		
2	Database Preparation		\$ 250				\$ 250				
3	Environmental Document		\$ -								
4	Preliminary Plans		\$ 420				\$ 220		\$ 200		
5	Right of Way Plans		\$ -								
6	Final Plans		\$ -								
7	Construction Services		\$ -								
8	Special Studies		\$ -								
9	Public Involvement		\$ -								

Hours by Task

			Total Hours	P8 Principal in Charge	P6 Project Manager	P4 Project Engineer	P3 Engineer	P2 Engineer - Jr.			
1	Concept Development	Assumptions / Notes	696	-	130	236	36	294			
	Discipline Management - Coordination Meetings	Includes 12 monthly internal meetings and 12 monthly external status meetings (incl. agenda + minutes) for 2 attendees	60		24	36					
	Prepare / Contribute to Project Justification Statement		-								
	Coordinate with USACOE (section 408)		-								
	Assist / Coordinate Bridge Type Study		-								
	Information Gathering		-								
	Conduct Site Visits	See Row 98	-								
	Prepare Quality Assurance Plan		-								
	Internal Quality Assurance Reviews	Roadway only, 12 months	40		40						
	External Peer Review		-								
	Prepare Concept Property Database		12			4		8			
	Contribute to / Prepare Interchange Modification Report (IMR)		-								
	Contribute to / Prepare Interchange Justification Report (IJR)		-								
	Prepare Highway Safety Manual Analysis		-								
	Prepare Capacity Analysis Reports/ Prepare Traffic Summary	See Tr1	-								
	Assist / Coordinate PES and PTS Reports		8		4	4					
	Complete Concept Pavement Design	See OMT1	-								
	Conceptual Drainage Design	1.5 miles of urban widening for display on concept layout, major outfalls or box culverts only	60		4	20	20	16			
	Prepare Concept Profiles	1.5 miles of urban widening, to develop limits for display on layout	60		8	28		24			
	Prepare Concept Typical Sections	4 assumed	24			8		16			
	Prepare Concept Cross Sections	1.5 miles of urban widening, to develop limits for display on layout	60		4	16	16	24			
	Prepare Concept Layout	3 100-scale rolloplots assumed	180		12	48		120			

Georgia Department of Transportation
COST PROPOSAL

Proj. No.: RFQ-2026-115
PI No.: N/A
Prime: Kimley-Horn
Date: 4-Sep-2026

Project: Burkhalter Road Transportation Improvements Project
County: Bulloch
Contract Type: Hourly NTE
Fixed Fee %:
Master Contract: RFQ-2026-115
Contract Expiration: 12/31/2030
Task Order No: 1

Kimley-Horn				Hours & Cost Estimate								It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS			
Discipline	Roadway Design														
	Prepare PAR Layouts, Attend Meeting			-											
	Prepare Concept Report			-											
	Prepare Design Data Book (design criteria)		16		2	6		8							
	Validate/Revise Concept Layout	1 round of review , minor comments only	20		4	4		12							
	Validate/Revise Concept Report		-												
	Validate/Revise Design Data Book (design criteria)	1 round of review , minor comments only	4			2		2							
	Prepare Concept Construction Cost Estimate	Includes review of AASHTOWare unit prices	60		4	16		40							
	Contribute to Concept Right of Way Cost Estimate	Includes database of parcel ownership, areas and coordination. Cost Estimate prepared by others	12			4		8							
	Prepare for, Attend, Document Initial Concept Team Meeting		-												
	Prepare for, Attend Concept Team Meeting Dry-Run		-												
	Prepare for, Attend, Document Concept Review Meeting	Includes minutes; in-person meeting assumed	20		8	12									
	Provide Materials for Value Engineering Study		-												
	Participate in Value Engineering Study		-												
	Revise Concept Report per VE Study Recommendations		-												
	Coordinate Logical Termini Meetings and Memorandum		-												
	Complete Streets Warrants and Design Memo		-												
	Roundabout Performance Checks Package	For internal review only	60		16	28		16							
	Prepare Conceptual MS4 Report		-												
		Total Hours		P8 Principal in Charge	P6 Project Manager	P4 Project Engineer	P3 Engineer	P2 Engineer - Jr.							
2	Database Preparation	Assumptions / Notes	60	-	16	24	-	20							
	Discipline Management - Coordination Meetings	Includes 4 internal meetings with up to 2 staff	8		4	4									
	Prepare for / Attend Pre-Survey Meeting		-												
	Roadway QC of Survey Database	Includes 3 attendees and field reconnaissance + travel time	32		8	12		12							
	Coordinate submittal for 20% Check														
	Enhance Topographic Database for Design	Includes coordination with surveyor, one round of comments	20		4	8		8							
		Total Hours		P8 Principal in Charge	P6 Project Manager	P4 Project Engineer	P3 Engineer	P2 Engineer - Jr.							
3	Environmental Document	Assumptions / Notes	16	4	8	4	-	-							
	Discipline Management - Coordination Meetings	Includes 4 internal meetings with up to 2 staff	8		4	4									
	Prepare for, participate in A2M		-												
	Agency meetings		-												
	Roadway QC of Environmental Document/Studies	Includes ERSR review	8	4	4										
		Total Hours		P8 Principal in Charge	P6 Project Manager	P4 Project Engineer	P3 Engineer	P2 Engineer - Jr.							
4	Preliminary Plans	Assumptions / Notes	1,588	-	174	484	260	850							
	Discipline Management - Coordination Meetings	Includes 9 monthly internal meetings and 9 monthly external status meetings (incl. prep + review of minutes)	48		16	32									
	Coordinate with Adjacent Projects	Includes minor design updates for private developments and GDOT improvements on SR 67	32		8	12		12							
	Coordinate with USAGOE (section 400)		-												
	Coordinate with Railroads		-												
	Prepare RR Submittal		-												
	Prepare ATMS Plans		-												
	Preliminary Relocation Utility Team Meeting		-												
	1st Utility Plan submission	8 owners	16			8		8							
	Prepare Existing Utility Plans from SUE Database and Utility Co. Markups	Incorporate SUE, responses from 8 owners including GPC	48		4	12		32							
	Right of Way/Utility Team meeting		-												
	SUE Coordinate/attend meeting to confirm test holes based on Utility Impact Analysis (UIA)		-												
	Prepare Preliminary Right of Way and Easements	Update from concept	32		4	8		20							
	Contribute to Updated R/W Cost Estimate	Includes database of parcel ownership, areas and coordination. Cost Estimate prepared by others	8			4		4							
	Coordinate with Traffic Engineer to incorporate Preliminary Signal Plans to Plan Set	1 intersection	16		2	4		10							
	Prepare Signing and Marking Plans	Approximately 12 sheets (including roundabout sign details)	96		4	28		64							

Georgia Department of Transportation
COST PROPOSAL

Proj. No.: RFQ-2026-115

PI No.: N/A

Prime: Kimley-Horn

Date: 4-Sep-2026 v Select Firm from Pulldown, Uses List on Project Tab

Project: Burkhalter Road Transportation Improvements Project

County: Bulloch

Contract Type: Hourly NTE

Fixed Fee %:

Master Contract: RFQ-2026-115

Contract Expiration: 12/31/2030

Task Order No: 1

Discipline: Kimley-Horn			Hours & Cost Estimate							
	Prepare Prelim. Erosion, Sed. & Pollution Control Plans: Sections 54 and 56	3 stages assumed, approximately 36 total plan sheets; BMP locations and details only	108		4	12		92		
	Prepare Sediment Basin Design / Grading	See Special Studies	-							
	Prepare FEMA Floodplain Studies, Zone AE-ww Designated FW & No Rise Certifications	Not located within flood zone	-							
	Prepare Preliminary Drainage Design and Layout	1.5 miles of urban widening	152		8	40	64	40		
	Prepare Preliminary Drainage Profiles/Cross Sections		88		4	28	28	28		
	Prepare Drainage Area Map		-							
	Prepare Preliminary Bridge Consturction Staging Plan (Section 20)		-							
	Prepare Retaining Wall Locations and Envelopes		-							
	Prepare Noise Walls / Barriers		-							
	Prepare Special Grading Plans (Special Intersections/Roundabout Plans/Ponds)		-							
	Peer Review Coordination and Revise Plans for Roundabouts		-							
	Update / Maintain Design Notebook		-							
	Prepare Design Exception Report		-							
	Prepare Design Variance Report		-							
	Prepare / Contribute to Landscaping Plans	See Special Studies	-							
	Prepare Pavement Designs	See OMT1	-							
	Prepare Intersection Sight Distance Study		-							
	Prepare Typical Sections	10 Typical Sections and 4 Details assumed	72		12	24		36		
	Prepare Construction Layout/Stakeout Sheet	Includes Roadway and Roundabout Layout Sheets, approximately five (5) total sheets	40		4	12		24		
	Prepare Corridor Location Map/Aerial Mosaic (New Location)		-							
	Prepare Roadway Plans, Profiles, etc.	Approximately 24 plan and profile sheets	288		24	72	72	120		
	Prepare Roadway Cross-Sections	Approximately 40 sheets	160		4	48	48	60		
	Prepare Preliminary Driveway Profiles	20 assumed	60		4	16		40		
	Prepare Preliminary Staging Plans	Roundabout Only, 3 Stages assumed, approximately 12 total sheets	64		4	24		36		
	Prepare Preliminary Staging Cross Sections (critical cross sections only)		48		4	16		28		
	Complete Offsite-Detour Plans, Prepare and Submit Detour Report		-							
	Prepare Prelim. Earthwork Qtys.		12			4		8		
	Prepare for, Participate in Constructability Review		-							
	Prepare PFPR Plans for Submittal	Includes Cover, Signature Sheet, Index, and General Notes	40		4	12		24		
	Prepare for, Participate in PFPR	Includes 2 attendees and responses, in-person assumed	20		8	12				
	Address PFPR Comments	Revisions to support Right-of-Way Plans	48		4	16	8	20		
	Prepare Detailed Construction Cost Estimate Per Milestone	1 annual update assumed for PFPR	52		4	16		32		
	Prepare Draft Special Provisions		-							
	Prepare Special Construction Details		-							
	Milestone Internal Quality Assurance	9 months, roadway only	40		40					
	Prepare Preliminary MS4/Post-Construction Stormwater Report	Assumes 7 basins and WQV and CPV calculations	180		4	24	40	112		
	Prepare Lighting Plans	Design to be completed by GPC Lighting at roundabout	16		2	4		10		
		Total Hours	P8 Principal in Charge	P6 Project Manager	P4 Project Engineer	P3 Engineer	P2 Engineer - Jr.			
8	Special Studies	Assumptions / Notes	124	-	32	32	-	60		
	Prepare Preliminary Sediment Basin Design / Grading for PFPR	1 BMP Location	44		4	24		16		
	Prepare Preliminary Landscaping Plans	1 roundabout, includes plant palette, details and PLA QC	80		28	8		44		
			-							

Proj. No.: RFQ-2026-115
PI No.: N/A
Prime: Kimley-Horn
Date: 4-Sep-2026

Proj. No.: RFQ-2026-115
PI No.: N/A
Prime: Kimley-Horn
Date: 4-Sep-2026

Project: **Burkhalter Road Transportation Improvements Project**
 County: **Bulloch** Master Contract: **RFQ-2026-115**
 Contract Type: **Hourly NTE** Contract Expiration: **12/31/2030**
 Fixed Fee %: Task Order No: **1**

Kimley-Horn

▼ Select Firm from Pulldown, Uses List on Project Tab

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Discipline: **Traffic Operations**

Hours & Cost Estimate

Phase	Description	Assumptions / Notes	Total Hours	Total Cost	Total Other Direct Costs	Fixed Fee @	Total Labor Cost	Direct Labor Cost	Indirect Costs (Overhead) @	FCCM @	
		TOTALS ==>	558	\$ 138,880.00	\$ 11,800.00	\$ -	\$ 127,080.00	\$ 127,080.00	\$ -	\$ -	

[<<CLICK BUTTON TO LEFT SHOW OR HIDE PHASE SUMMARY](#)

Staff Type / Project	Hourly Rates	Hours
Project Manager	\$150.00	100
Senior Analyst	\$120.00	150
Analyst	\$90.00	200
Junior Analyst	\$60.00	100
Support Staff	\$30.00	50

[illegible]

Other Direct Costs	
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[illegible][illegible]

Georgia Department of Transportation

COST PROPOSAL

Proj. No.: RFQ-2026-115

PI No.: N/A

Prime: Kimley-Horn

Date: 4-Sep-2026

v Select Firm from Pulldown, Uses List on Project Tab

Project: Burkhalter Road Transportation Improvements Project

County: Bulloch

Contract Type: Hourly NTE

Fixed Fee %:

Master Contract: RFQ-2026-115

Contract Expiration: 12/31/2030

Task Order No: 1

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Discipline	Kimley-Horn	Hours & Cost Estimate												
	Office of Traffic Operations		240	-	20	38	60	122	-	-	-	-	-	-
	Discipline Management & Coordination	6 months	12			6		6						
	Prepare Crash Rates		20			4	4	12						
	Perform Detailed Crash Analysis		24			4	8	12						
	Prepare Traffic Engineering Study Report including Intersection Control Evaluation (ICE) Analysis	Up to Seven (7) intersections assumed, includes left-turn signal phasing and sight distance analyses required by GDOT D5 at SR 67; address one (1) round of GDOT D5 comments	172		8	24	48	92						
	Prepare conceptual signal drawing		-											
	Prepare conceptual signal cost estimate		-											
	Attend Initial Concept Team Meeting		-											
	Attend Concept Team Meeting	See Rd1	-											
	Internal Quality Assurance Reviews		12		12									
			-											
		Total Hours		P8 Principal in Charge	P6 Project Manager	P4 Project Engineer	P3 Engineer	P2 Engineer - Jr.	-	-	-	-	-	-
2	Database Preparation	Assumptions / Notes	-	-	-	-	-	-	-	-	-	-	-	-
			-											
			-											
		Total Hours		P8 Principal in Charge	P6 Project Manager	P4 Project Engineer	P3 Engineer	P2 Engineer - Jr.	-	-	-	-	-	-
3	Environmental Document	Assumptions / Notes	-	-	-	-	-	-	-	-	-	-	-	-
			-											
			-											
		Total Hours		P8 Principal in Charge	P6 Project Manager	P4 Project Engineer	P3 Engineer	P2 Engineer - Jr.	-	-	-	-	-	-
4	Preliminary Plans	Assumptions / Notes	118	-	12	34	20	52	-	-	-	-	-	-
	Office of Traffic Operations		-											
	Discipline Management & Coordination	9 months	10			10								
	Prepare Preliminary Signing & Marking Plans - Signal Upgrade Projects Only		-											
	Prepare 50% Signal Plans and Review with Traffic Operations		-											
	Complete Preliminary Signal Plans	1 traffic signal modification at SR 67 with upgrades at each quadrant assumed, incorporate comments from GDOT D5 and TMC	80			20	20	40						
	Prepare Preliminary Signal Communication Plans		-											
	Prepare Preliminary ATMS/ITS Plans		-											
	Signal Plan quantities in CES	27-series only, AASHTOWare covered in Rd1	16			4		12						
	Prepare for, Participate in PEPR	See Rd1	-											
	Respond to PEPR Comments	See Rd1	-											
	Internal Quality Assurance Reviews		12		12									
		Total Hours		P8 Principal in Charge	P6 Project Manager	P4 Project Engineer	P3 Engineer	P2 Engineer - Jr.	-	-	-	-	-	-

COST PROPOSAL

PI No.: N/A

Prime: Kimley-Horn

Date: 4-Sep-2026

▼ Select Firm from Pulldown, Uses List on Project Tab.

County: **Bulloch**

Contract Type: Hourly NTE

Fixed Fee %:

Master Contract: RFQ-2026-115

Contract Expiration: 12/31/2030

Task Order No: 1

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Total Hours	Envir Analyst Hours	History Hours
144	-	-

[<<CLICK BUTTON TO LEFT SHOW OR HIDE PHASE SUMMARY](#)

v Enter Employees Current Direct Labor Hourly Rate EXCLUDING ESCALATION

Staff Type / Project	Hourly Rates	Hours
Project Manager	\$150.00	100
Business Analyst	\$120.00	150
Software Engineer	\$100.00	200
QA Tester	\$80.00	100
UI/UX Designer	\$90.00	50
DevOps Engineer	\$110.00	30
Product Owner	\$130.00	20
Scrum Master	\$95.00	10
UX Researcher	\$105.00	10
Frontend Developer	\$115.00	10
Backend Developer	\$125.00	10
Database Administrator	\$135.00	10
System Administrator	\$145.00	10
Network Engineer	\$155.00	10
Security Engineer	\$165.00	10
Cloud Architect	\$175.00	10
Mobile Developer	\$185.00	10
AI/ML Engineer	\$195.00	10
Blockchain Developer	\$205.00	10
IoT Developer	\$215.00	10
AR/VR Developer	\$225.00	10
Robotics Engineer	\$235.00	10
Autonomous Systems Engineer	\$245.00	10
Quantum Computing Engineer	\$255.00	10
Space Technology Engineer	\$265.00	10
Biotechnology Engineer	\$275.00	10
Environmental Engineering	\$285.00	10
Marine Engineering	\$295.00	10
Aerospace Engineering	\$305.00	10
Automotive Engineering	\$315.00	10
Aviation Engineering	\$325.00	10
Marine Engineering	\$335.00	10
Space Technology Engineering	\$345.00	10
Biotechnology Engineering	\$355.00	10
Environmental Engineering	\$365.00	10
Marine Engineering	\$375.00	10
Aerospace Engineering	\$385.00	10
Automotive Engineering	\$395.00	10
Aviation Engineering	\$405.00	10
Marine Engineering	\$415.00	10
Space Technology Engineering	\$425.00	10
Biotechnology Engineering	\$435.00	10
Environmental Engineering	\$445.00	10
Marine Engineering	\$455.00	10
Aerospace Engineering	\$465.00	10
Automotive Engineering	\$475.00	10
Aviation Engineering	\$485.00	10
Marine Engineering	\$495.00	10
Space Technology Engineering	\$505.00	10
Biotechnology Engineering	\$515.00	10
Environmental Engineering	\$525.00	10
Marine Engineering	\$535.00	10
Aerospace Engineering	\$545.00	10
Automotive Engineering	\$555.00	10
Aviation Engineering	\$565.00	10
Marine Engineering	\$575.00	10
Space Technology Engineering	\$585.00	10
Biotechnology Engineering	\$595.00	10
Environmental Engineering	\$605.00	10
Marine Engineering	\$615.00	10
Aerospace Engineering	\$625.00	10
Automotive Engineering	\$635.00	10
Aviation Engineering	\$645.00	10
Marine Engineering	\$655.00	10
Space Technology Engineering	\$665.00	10
Biotechnology Engineering	\$675.00	10
Environmental Engineering	\$685.00	10
Marine Engineering	\$695.00	10
Aerospace Engineering	\$705.00	10
Automotive Engineering	\$715.00	10
Aviation Engineering	\$725.00	10
Marine Engineering	\$735.00	10
Space Technology Engineering	\$745.00	10
Biotechnology Engineering	\$755.00	10
Environmental Engineering	\$765.00	10
Marine Engineering	\$775.00	10
Aerospace Engineering	\$785.00	10
Automotive Engineering	\$795.00	10
Aviation Engineering	\$805.00	10
Marine Engineering	\$815.00	10
Space Technology Engineering	\$825.00	10
Biotechnology Engineering	\$835.00	10
Environmental Engineering	\$845.00	10
Marine Engineering	\$855.00	10
Aerospace Engineering	\$865.00	10
Automotive Engineering	\$875.00	10
Aviation Engineering	\$885.00	10
Marine Engineering	\$895.00	10
Space Technology Engineering	\$905.00	10
Biotechnology Engineering	\$915.00	10
Environmental Engineering	\$925.00	10
Marine Engineering	\$935.00	10
Aerospace Engineering	\$945.00	10
Automotive Engineering	\$955.00	10
Aviation Engineering	\$965.00	10
Marine Engineering	\$975.00	10
Space Technology Engineering	\$985.00	10
Biotechnology Engineering	\$995.00	10
Environmental Engineering	\$1005.00	10
Marine Engineering	\$1015.00	10
Aerospace Engineering	\$1025.00	10
Automotive Engineering	\$1035.00	10
Aviation Engineering	\$1045.00	10
Marine Engineering	\$1055.00	10
Space Technology Engineering	\$1065.00	10
Biotechnology Engineering	\$1075.00	10
Environmental Engineering	\$1085.00	10
Marine Engineering	\$1095.00	10
Aerospace Engineering	\$1105.00	10
Automotive Engineering	\$1115.00	10
Aviation Engineering	\$1125.00	10
Marine Engineering	\$1135.00	10
Space Technology Engineering	\$1145.0	

[illegible]

Other Direct Costs	
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[illegible][illegible]

COST PROPOSAL

PI No.: N/A

▼ Select Firm from Pulldown, Uses List on Project Tab

Date: 4-Sep-2026

County: **Bulloch**

Fixed Fee %:

Task Order No: **1**

Task Order No: 1

Utilities Investigation (SUE)

Discipline:

Hours & Cost Estimate	
1	1
2	2
3	3
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99	99
100	100

It is the Consultant's responsibility to ensure all hours and costs are accounted for in the TOTALS

Phase	Description	Assumptions / Notes	Total Hours	Total Cost	Total Other Direct Costs	Fixed Fee @	Total Labor Cost	Direct Labor Cost	Indirect Costs (Overhead) @	FCCM @	
		TOTALS ==>	455	\$ 60,500.00	\$ 11,584.00	\$ -	\$ 48,916.00	\$ 48,916.00	\$ -	\$ -	

<<CLICK BUTTON TO LEFT SHOW OR HIDE PHASE SUMMARY

Staff Type / Project	Hourly Rates / Hours
----------------------	----------------------

[illegible]

Other Direct Costs	
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[illegible][illegible]

COST PROPOSAL

Proj. No.: RFQ-2026-115

PI No.: N/A

Prime: Kimley-Horn

Date: 4-Sep-2026

Detailed OMAT Cost Proposal
Spreadsheet(s) Must be Submitted with
Main Spreadsheet if Geotech is Included

▼ Select Firm from Pulldown, Uses List on Project Tab

Project: Burkhalter Road Transportation Improvements Project

County: Bulloch

Contract Type: Lump Sum

Fixed Fee %:

Master Contract: RFQ-2026-115

Contract Expiration: 12/31/2030

Task Order No: 1

Discipline: Terracon

Geotechnical/Pavement/USTs Hours & Cost Estimate

It is the Consultant's responsibility to ensure all
hours and costs are accounted for in the TOTALS

Phase	Description	Total Hours	Total Cost	Total Other Direct Costs	Fixed Fee @	Total Labor Cost	Direct Labor Cost	Indirect Costs (Overhead) @	FCCM @	
	TOTALS ==>	531	\$ 138,200.00	\$ 57,847.75	\$ -	\$ 80,352.25	\$ 80,352.25	\$ -	\$ -	
1	Concept Development	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2	Database Preparation	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
3	Environmental Document	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
4	Preliminary Plans	241	\$ 59,000.00	\$ 19,065.50	\$ -	\$ 39,914.50	\$ 39,914.50	\$ -	\$ -	
5	Right of Way Plans	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
6	Final Plans	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
7	Construction Services	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
8	Special Studies	290	\$ 79,200.00	\$ 38,762.25	\$ -	\$ 40,437.75	\$ 40,437.75	\$ -	\$ -	
9	Public Involvement	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Phase Level Summary - Labor

▼ Enter Employees Current Direct Labor Hourly Rate EXCLUDING ESCALATION

Staff Type / Project Hourly Rates / Hours											
		Total Hours	Principal	Project Manager	2nd Review Engineer or Professional	1st Review Engineer or Professional	Project Engineer or Professional	Field Engineer or Professional	Technician	CADD Technician	Support Assistant
	TOTALS ==>	531	12	4	4	14	164	134	138	41	20
1	Concept Development	-									
2	Database Preparation	-									
3	Environmental Document	-									
4	Preliminary Plans	241	7	4	4	8	93	53	34	26	12
5	Right of Way Plans	-									
6	Final Plans	-									
7	Construction Services	-									
8	Special Studies	290	5	-	-	6	71	81	104	15	8
9	Public Involvement	-									

Phase Level Summary - Other Direct Costs

Phase	Description	Total Other Direct Costs
	TOTALS ==>	\$ 57,848
1	Concept Development	
2	Database Preparation	
3	Environmental Document	
4	Preliminary Plans	\$ 19,086
5	Right of Way Plans	
6	Final Plans	
7	Construction Services	
8	Special Studies	\$ 38,762
9	Public Involvement	

COST PROPOSAL

Proj. No.: RFQ-2026-115

PI No.: N/A

Prime: Kimley-Horn

Date: 4-Sep-2026

Detailed OMAT Cost Proposal
Spreadsheet(s) Must be Submitted with
Main Spreadsheet if Geotech is Included

▼ Select Firm from Pulldown, Uses List on Project Tab

Project: Burkhalter Road Transportation Improvements Project

County: Bulloch

Contract Type: Lump Sum

Fixed Fee %:

Master Contract: RFQ-2026-115

Contract Expiration: 12/31/2030

Task Order No: 1

Discipline: Geotechnical/Pavement/USTs

Hours & Cost Estimate

It is the Consultant's responsibility to ensure all
hours and costs are accounted for in the TOTALS

SUMMARY BY PHASE/MAJOR TASK - TOTAL COSTS

Phase	Description	Total Hours	Total Contract Cost	Total Other Direct Costs	Fixed Fee @	Total Labor Cost	Direct Labor Cost	Indirect Costs (Overhead) @ 0.00%	FCCM 0.00%	
	TOTALS ==>	531	\$ 138,200.00	\$ 57,847.75	\$ -	\$ 80,352.25	\$ 80,352.25	\$ -	\$ -	\$ -
4	Preliminary Plans - TOTALS	241	\$ 59,000.00	\$ 19,085.50	\$ -	\$ 39,914.50	\$ 39,914.50	\$ -	\$ -	
	Pavement Evaluation Summary	63	\$ 17,378.50	\$ 6,471.50	\$ -	\$ 10,907.00	\$ 10,907.00	\$ -	\$ -	
	Soil Survey	102	\$ 16,072.00	\$ 422.00	\$ -	\$ 15,650.00	\$ 15,650.00	\$ -	\$ -	
	Phase I Environmental Site Assessment	76	\$ 52,119.75	\$ 38,762.25	\$ -	\$ 13,357.50	\$ 13,357.50	\$ -	\$ -	
8	Special Studies - TOTALS	290	\$ 79,200.00	\$ 38,762.25	\$ -	\$ 40,437.75	\$ 40,437.75	\$ -	\$ -	
	Phase II Environmental Site Assessment	290	\$ 79,200.00	\$ 38,762.25	\$ -	\$ 40,437.75	\$ 40,437.75	\$ -	\$ -	

SUMMARY BY PHASE/MAJOR TASK - HOURS

		Staff Type / Hourly Rates / Hours										0.0%
		Total Hours	Principal	Project Manager	2nd Review Engineer or Professional	1st Review Engineer or Professional	Project Engineer or Professional	Field Engineer or Professional	Technician	CADD Technician	Support Assistant	
	TOTALS ==>	531	12	4	4	14	164	134	138	41	20	
4	Preliminary Plans - TOTALS	241	7	4	4	8	93	53	34	26	12	
	Pavement Evaluation Summary	63	3	2	2	2	19	16	14	2	3	
	Soil Survey	102	2	2	2	2	24	37	20	8	5	
	Phase I Environmental Site Assessment	76	2	-	-	4	50	-	-	16	4	
		-										
8	Special Studies - TOTALS	290	5	-	-	6	71	81	104	15	8	
	Phase II Environmental Site Assessment	290	5	-	-	6	71	81	104	15	8	
		-										

SUMMARY BY PHASE/MAJOR TASK - OTHER DIRECT COSTS

Phase	Description	Total Other Direct Costs
	TOTALS ==>	\$ 57,848
4	PRELIMINARY PLANS - TOTALS	\$ 19,086
	Pavement Evaluation Summary	\$6,471.50
	Soil Survey	\$12,192.00
	Phase I Environmental Site Assessment	\$422.00
8	Special Studies - TOTALS	\$ 38,762
	Phase II Environmental Site Assessment	\$ 38,762

<< Copy and Paste Values for Other Direct Costs from OMT Spreadsheet in Total Other Direct Costs

<< Copy and Paste Values for Other Direct Costs from OMT Spreadsheet in Total Other Direct Costs

WITNESS:

KIMLEY-HORN AND ASSOCIATES, INC.

Recommended by: _____
Charles Penny, City Manager

APPROVED AS TO FORM:

I. Cain Smith, City Attorney

ATTEST:

CITY OF STATESBORO

By: _____
Leah Harden, City Clerk

By: _____
Jonathan McCollar, Mayor

CITY OF STATESBORO



COUNCIL

Tangie Johnson, District 1
Vacant, District 2
Ginny Hendley, District 3
John Riggs, District 4
Shari Barr, District 5

Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager
Jason Boyles, Assistant City Manager

From: Brad Deal, P.E., Director of Public Works and Engineering

Date: September 29, 2026

RE: Additional Services Request #1 with Pape-Dawson Consulting Engineers, LLC for Traffic Signal Modification Design and Left-Turn Analysis Study at Veterans Parkway/Brannen Street Intersection for ENG-130B Brannen Street to US Hwy 80 Transportation Improvements Project

Policy Issue: Purchasing

Recommendation: Engineering staff has reviewed the proposed Additional Services Request (ASR) #1 and recommends approval.

Background:

A contract with Pape-Dawson was approved by City Council on July 7, 2026, for design of ENG-130B, Brannen Street to US Hwy 80 Transportation Improvements in the amount of \$256,750. The project is intended to address safety and traffic operation concerns in this area which is experiencing commercial and residential development, increased traffic volumes, and the recent construction of Fire Station 3. The project concept includes a right turn lane on Brannen Street at Veterans Parkway, the removal of the existing concrete median on Brannen Street, the closure of Bernard Lane's access to Brannen Street, as well as a new street connection from Brannen Street to US Hwy 80 near Fire Station 3. During the project design, it has been determined that GDOT will require design plans for modifications to the traffic signal at Veterans Parkway/Brannen St. as well as a Left-Turn Analysis Study, for issuance of an encroachment permit at the intersection. Also, as part of the revised traffic signal design, the City is applying for emergency traffic signal preemption for the Fire Department. These items were not included in the scope of the original contract with Pape-Dawson.

Budget Impact: The design contract for ENG-130B is in the amount of \$256,750. This proposed ASR#1 has a total cost of \$25,000. This would bring the total design cost to \$281,750 if approved. ENG-130B has \$500,000 budgeted in FY 2027 using 2023 TSPLOST funds.

Council Person and District: Shari Barr, District 5

Attachments: Task Order Proposal from Pape-Dawson

Copy: Darren Prather, Director of Central Services

Cindy West, Director of Finance

Tim Grams, Fire Chief

Georgia Municipal Association City of Excellence • Certified City of Ethics

Telephone: (912) 764-5468 • Fax: (912) 764-4691 • email: cityhall@statesboroga.net

September 18, 2026

Brad Deal
Director of Public Works & Engineering/City Engineer
City of Statesboro
5 Braswell Street
Statesboro, Georgia 30458

Via Email: brad.deal@statesboroga.gov

Re: City of Statesboro - Brannen Street to US 80 Improvements
Signal Modification & Left-Turn Analysis
Project No. 20826152-000
Additional Services Request No. 01

Dear Mr. Deal:

This letter is to request funding for additional services for the above referenced site. These services are considered above and beyond previously authorized work, and include the following:

I. TRAFFIC SIGNAL DESIGN (TASK 221)

Provided that GDOT provides final approval for the modification of a traffic signal at the intersection, a detailed traffic signal modification plan will be prepared and submitted to GDOT for review at the intersection of Brannen St and Veterans Memorial Pkwy, Statesboro, GA. The plans will support the proposed widening on the westbound approach of Brannen Street to incorporate a dedicate left, through and channelize right turn. In addition, the plans will include emergency vehicle preemption.

Plans will include, at a minimum: an existing condition diagram, a signal layout sheet, a signing and pavement marking sheet (if applicable), an elevations sheet, traffic signal and construction notes sheets, and standard drawings. We will coordinate with the utility companies to verify in the field the location of existing underground utilities and coordinate with the electric company to provide power service to the new signal controller. The traffic signal plan layout will include, but is not limited to: traffic signal controller and foundation, poles and foundations, mast arms, traffic signal heads and configurations, pedestrian signals (if required), conduit, pull-boxes, vehicle detection system and components, wireless interconnect (if required), emergency vehicle pre-emption (if required), wiring, power service, wheelchair ramps and associated signs and markings. Quantities will also be included in the plan set. An engineer's cost estimate of the traffic signal will be provided. One meeting is anticipated with GDOT to address comments related to the traffic signal, and at least one meeting is anticipated with CPS on location.

II. LEFT-TURN ANALYSIS (TASK 222)

Pape-Dawson to prepare a left-turn analysis along with a technical memo to address GDOT's comments and for submittal to GDOT, for the intersection of Brannen St and Veterans Memorial Pkwy, Statesboro, GA.

The analysis and technical memo will include reference to GDOT Policy 67585-2 for left-turn phasing justification; left-turn sight distance (AASHTO Green Book Case F) for all left-turn lanes with permissive phasing; the most recent 5-year crash history of correctable crashes (left-turn movement vs through movement) for all approaches.

Notes:

- i. Traffic data collection to be billed as a direct expense, estimated at \$365.
- ii. Any review/permitting fees incurred will be billed as a direct expense.
- iii. Traffic data will be collected, as required, at the discretion of the engineer.

SUMMARY OF SCOPE AND FEES

I.	Traffic Signal Design	Task 221	\$17,500
II.	Left-Turn Analysis	Task 222	\$7,500
Total:			<u>\$25,000</u>

A budget increase of **\$25,000** is the estimated cost of Pape-Dawson's current understanding of the additional services identified above. Upon signing of this ASR by the client, this ASR to be governed by the existing proposal for this project signed by the client and Pape-Dawson on the 18th day of September 2026.

We appreciate the opportunity to work with you on this project. If you concur with this request, please acknowledge your approval by signing in the space provided below and returning this letter to our office via email, fax, or US Mail for our records. If you have questions or need additional information, please do not hesitate to contact me at your earliest convenience.

Sincerely,
Pape-Dawson Consulting Engineers, LLC


Yanfen Zhou, P.E., PTOE
Senior Project Manager

ACKNOWLEDGED & ACCEPTED

Signature: _____

Print Name: _____

Title: _____

Date: _____

CITY OF STATESBORO



COUNCIL

Tangie Johnson, District 1
Vacant, District 2
Ginny Hendley, District 3
John Riggs, District 4
Shari Barr, District 5

Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager
Jason Boyles, Assistant City Manager

From: Brad Deal, P.E., Director of Public Works and Engineering
Marcos Trejo Jr., P.E., Assistant Director of public Works

Date: September 28, 2026

RE: Streets Division STS -74, Approval to Purchase Two Work Trucks for Streets Division

Policy Issue: Purchasing

Recommendation: Staff recommends approval of the purchase of two work trucks for the Streets Division from JC Lewis Ford:

- 2026 Ford F-250 Super Duty Crew Cab Work Truck: \$49,573.00
- 2026 Ford F-150 XLT Crew Cab Work Truck: \$49,620.00

Background:

These vehicles are part of a planned replacement of work trucks that have been in service for many years and have reached or exceeded their useful life. As part of this replacement, the City plans to surplus two existing work trucks. Central Services received bids through the City's normal procurement process in August 2026, and J.C. Lewis Ford submitted the lowest responsive bids for both vehicles.

Budget Impact: The total purchase amount is \$99,193.00. STS-74 has \$100,000.00 budgeted in FY 2027 from 2025 SPLOST funds.

Council Person and District: All

Attachments: Bid Quotes

Copy: Cindy West, Director of Finance
Darren Prather, Director of Central Services

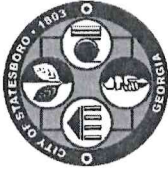
Bid Tabulation



Project Name		
Sanitation Division Trucks 2026		

Bidder	F 150 STX	XLT	Total	
Stivers Ford		59,810.00 (X2)	119,620.00	
One Nation Distribution, LLC	69,491.00 (X2)		138,982.00	
JC Lewis Ford	54,840.00	49,620.00	104,460.00	Apparent low bidder
		<i>Stuts</i>		

Bid Tabulation



Project Name	
Streets Division Trucks 2026	

Bidder	F350	F250	
Stivers Ford	51,272.00	49,588.00	Apparent low bidder F350
Herlong Ford	54,525.88	60,059.72	
JC Lewis Ford	60,423.00	49,573.00	Apparent low bidder F250
			Awarded Both Trucks.

Meeting
1/19/2025

★ Awarded to JC Lewis Ford per Darren Prather
 due to Stivers Ford, Herlong Ford Not Meeting
 the Specifications for the Truck (F350 Landscape)

CITY OF STATESBORO



COUNCIL

Tangie Johnson, District 1
Vacant, District 2
Ginny Hendley, District 3
John Riggs, District 4
Shari Barr, District 5

Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager
Jason Boyles, Assistant City Manager

From: Brad Deal, P.E., Director of Public Works and Engineering
Marcos Trejo Jr., P.E., Assistant Director of public Works

Date: September 28, 2026

RE: Streets Division STS -80, Approval to Purchase a Landscaping Truck for Streets Division

Policy Issue: Purchasing

Recommendation: Staff recommends approval of the purchase of a 2026 Ford F-350 work truck with Landscape Body for the Streets Division from JC Lewis Ford.

Background:

This purchase is part of a planned replacement of an existing 2005 Ford F-350 Landscape Truck, which is no longer feasible to use on a daily basis. Staff plans to surplus the existing F-350. Central Services received bids through the City's normal procurement process in August 2026, and J.C. Lewis Ford submitted the lowest responsive bid. This truck would be used to transport landscaping equipment and the landscaping crew.

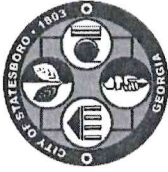
Budget Impact: The total purchase amount is \$60,423.00. STS-80 has \$60,000.00 budgeted in FY 2027 from 2019 SPLOST funds.

Council Person and District: All

Attachments: Bid Quote

Copy: Cindy West, Director of Finance
Darren Prather, Director of Central Services

Bid Tabulation



Project Name	
Streets Division Trucks 2026	

Bidder	F350	F250	
Stivers Ford	51,272.00	49,588.00	Apparent low bidder F350
Herlong Ford	54,525.88	60,059.72	
JC Lewis Ford	60,423.00	49,573.00	Apparent low bidder F250
			Awarded Both Trucks.

met Specs
Did not

★ Awarded to JC Lewis Ford per Darren Prather
 due to Stivers Ford, Herlong Ford Not Meeting
 the Specifications for the Truck (F350 Landscape)



City of Statesboro **PUBLIC UTILITIES DEPARTMENT**

*P.O. Box 348
Statesboro, Georgia 30459*

*912.764.0693
912.764.0928 (Fax)*

To: Jason Boyles
Assistant City Manager

From: Matt Aycock
Director of Public Utilities

Date: 09/29/2026

RE: Recommendation of Bidder

Policy Issue: Purchasing

Recommendation: Consideration of a motion to award a contract to Y-Delta, Inc in the amount of \$647,819.48 for the installation of approximately 2300 feet of six-inch water main with appurtenant equipment (hydrants, valves, services) to serve Broad Street from Savannah Avenue to East Jones Street. This project will be paid with operating revenues approved in FY2026, CIP #WWD-166.

Background: As part of our program to replace undersized utilities within the City, we have started the process to design, bid and construct the replacement of the 2-inch water main serving Broad Street from Savannah Avenue to East Jones Street. Currently, customers along this section of Broad Street do not have adequate fire protection. This replacement will allow for additional water capacity to serve this area with fire hydrants and adequate fire flows. This project also includes resurfacing of the roadway after the utility replacement is complete. With three utility contractors submitting bids, Y-Delta, Inc was the low bidder with a construction bid of \$647,819.48.

It is the recommendation of staff and of our consulting engineers, Hussy Gay Bell, to award the contract to Y-Delta, Inc in the amount of \$647,819.48 to be paid with operating revenues.

Budget Impact: CIP Project #WWD-166 was approved in the FY2026 Budget to be funded with Operating Revenue.

Council Person and District: District 2 - Vacant

Attachments: HGB award recommendation letter and bid abstract.



September 16, 2026

Mr. Matt Aycock
Director of Public Utilities
City of Statesboro
P O Box 348
Statesboro, Georgia 30458

**RE: Broad Street Water Main Replacement
City of Statesboro, Georgia**

Dear Mr. Aycock:

The following bids were received on September 14, 2026, for the above-referenced project:

Ashlind Contracting Corporation	\$	976,161.32
Cartee Construction & Utilities	\$	723,546.67
Y Delta	\$	647,819.48

As indicated, the low bid was submitted by Y Delta. It is recommended they be awarded a contract in the amount of \$647,819.48. The successful bidder has the resources to successfully perform the work described in the contract documents.

Enclosed is the Abstract of Bids for your use. As outlined in the Abstract of Bids, all bid discrepancies were corrected as noted. These changes made no substantial difference in the bid prices or standings.

Sincerely,
HUSSEY GAY BELL



Evan A. Bennett, P.E.

BID ABSTRACT									
PROJECT NAME				Ashlind Contracting Corporation		Cartee Construction & Utilities		Y Delta	
Item No.	Description	Estimated Quantity	Unit	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount
1.0	Water Main								
1.1	6-inch PVC Water Main, Open-cut Installation	1900	LF	\$ 61.59	\$ 117,021.00	\$ 36.78	\$ 69,882.00	\$ 29.29	\$ 55,651.00
1.2	6-inch RJ PVC Water Main, Open-cut Installation	400	LF	\$ 70.47	\$ 28,188.00	\$ 46.84	\$ 18,736.00	\$ 57.72	\$ 23,088.00
1.3	12-inch Bituminous Coated Steel Casing, Open-cut Installation (including spacers and end seals)	100	LF	\$ 145.24	\$ 14,524.00	\$ 280.08	\$ 28,008.00	\$ 106.73	\$ 10,673.00
2.0	Gate Valve, Box and Valve Marker								
2.1	4-inch Gate Valve, Box, and Valve Marker	2	EA	\$ 1,736.76	\$ 3,473.52	\$ 2,106.64	\$ 4,213.28	\$ 2,055.97	\$ 4,111.94
2.2	6-inch Gate Valve, Box, and Valve Marker	10	EA	\$ 2,105.55	\$ 21,055.50	\$ 2,439.85	\$ 24,398.50	\$ 2,092.34	\$ 20,923.40
3.0	Fire Hydrant Assembly (including 6-inch Tee for connection to the Water Main and the appropriate LF of 6-inch water service line)	2	EA	\$ 7,921.67	\$ 15,843.34	\$ 9,513.26	\$ 19,026.52	\$ 5,819.24	\$ 11,638.48
4.0	Ductile Iron Fittings								
4.1	6-inch 45° RJ DI Bend	23	EA	\$ 786.84	\$ 18,097.32	\$ 882.64	\$ 20,300.72	\$ 621.71	\$ 14,299.33
4.2	4-inch x 4-inch RJ DI Tee Connection to Existing Water Main	2	EA	\$ 7,963.67	\$ 15,927.34	\$ 5,703.90	\$ 11,407.80	\$ 1,597.40	\$ 3,194.80
4.3	6-inch x 6-inch RJ DI Tee Connection to Existing Water Main	3	EA	\$ 8,152.35	\$ 24,457.05	\$ 6,122.49	\$ 18,367.47	\$ 1,902.28	\$ 5,706.84
4.4	6-inch x 4-inch RJ DI Reducer	2	EA	\$ 719.99	\$ 1,439.98	\$ 1,329.46	\$ 2,658.92	\$ 522.02	\$ 1,044.04
4.5	6-inch RJ DI Sleeve Connection to Existing Water Main	1	EA	\$ 4,264.71	\$ 4,264.71	\$ 4,419.66	\$ 4,419.66	\$ 7,902.19	\$ 7,902.19
5.0	Connect Water Service to Water Meter (incl. saddle, corp. stop & 1-inch PE water service)	44	EA	\$ 2,761.76	\$ 121,517.44	\$ 1,607.20	\$ 70,716.80	\$ 1,163.33	\$ 51,186.52
6.0	Remove and Replace Unsuitable Material, Dispose off-site. Replace with Approved Off-Site Fill Material	50	CY	\$ 78.30	\$ 3,915.00	\$ 50.00	\$ 2,500.00	\$ 55.00	\$ 2,750.00
7.0	Remove Unsuitable Material, When Directed by City/Engineer and Backfill with Crushed Stone	50	CY	\$ 144.26	\$ 7,213.00	\$ 75.00	\$ 3,750.00	\$ 114.07	\$ 5,703.50
8.0	Mill & Inlay 1.5" 12.5mm Superpave Asphalt per GDOT Specs	7165	SY	\$ 25.61	\$ 183,495.65	\$ 23.40	\$ 167,661.00	\$ 24.15	\$ 173,034.75
9.0	Remove and Replace Drives and Sidewalks								
9.1	Remove and Replace Concrete Drive	20	SY	\$ 227.70	\$ 4,554.00	\$ 130.00	\$ 2,600.00	\$ 446.75	\$ 8,935.00
9.2	Remove and Replace Asphalt Drive	30	SY	\$ 192.92	\$ 5,787.60	\$ 130.00	\$ 3,900.00	\$ 225.95	\$ 6,778.50
9.3	Remove and Replace Sidewalk	20	SY	\$ 200.56	\$ 4,011.20	\$ 130.00	\$ 2,600.00	\$ 446.75	\$ 8,935.00
9.4	Utility Trench Pavement Repair with 6" Concrete Slab per Detail (per LF of Trench)	2300	LF	\$ 52.35	\$ 120,405.00	\$ 66.00	\$ 151,800.00	\$ 35.89	\$ 82,547.00
10.0	Remove and Replace Curb and Gutter	220	LF	\$ 29.25	\$ 6,435.00	\$ 50.00	\$ 11,000.00	\$ 143.75	\$ 31,625.00
11.0	Remove and Replace 4-inch Sewer Lateral	50	LF	\$ 137.65	\$ 6,882.50	\$ 75.00	\$ 3,750.00	\$ 246.67	\$ 12,333.50
12.0	Plug and Abandon Existing 2" Water Main	1	LS	\$ 5,676.47	\$ 5,676.47	\$ 7,500.00	\$ 7,500.00	\$ 1,170.79	\$ 1,170.79
13.0	Erosion, Sedimentation & Pollution Control BMPs								
13.1	Curb Inlet Filter, Sd2-P	10	EA	\$ 561.76	\$ 5,617.60	\$ 350.00	\$ 3,500.00	\$ 200.00	\$ 2,000.00
13.2	Grate Inlet Protection, Sd2-Bg	1	EA	\$ 911.76	\$ 911.76	\$ 350.00	\$ 350.00	\$ 200.00	\$ 200.00
14.0	Grassing, Fertilizing and Mulching	200	SY	\$ 18.82	\$ 3,764.00	\$ 10.00	\$ 2,000.00	\$ 3.00	\$ 600.00
15.0	Traffic Control	1	LS	\$ 50,055.56	\$ 50,055.56	\$ 12,500.00	\$ 12,500.00	\$ 28,445.00	\$ 28,445.00
16.0	Grading, spreading/disposal of excess excavated material, remove and replace signs, remove and replace monuments, remove and replace storm culverts, tree protection, remove and replace trees and fence as needed, mobilization, clean-up, testing, insurance, bonds, and other miscellaneous items not specifically listed but necessary for a complete job	1	LS	\$ 181,627.78	\$ 181,627.78	\$ 56,000.00	\$ 56,000.00	\$ 73,341.90	\$ 73,341.90
Bid Total				\$ 976,161.32		\$ 723,546.67		\$ 647,819.48	
MFBE Participation (%)				not provided		25%		100%	
5% Bid Bond				Y		Y		Y	
Acknowledged Addendum No. 1				Y		Y		Y	

I certify that this is a correct Abstract of Bids received on September 14, 2026.



Evan Bennett, P.E.
HUSSEY GAY BELL

Note: minor bid discrepancy in Ashlind's bid corrected and calculated total used instead.